

INDAS MAHAVIDYALAYA

Minutes of IQAC

July 2018 – June 2023

Ref. No. IM/IQAC/HoDs/1/2023

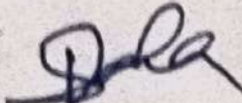
Date: 02.06.23


NOTICE

All HoDs are requested to attend a meeting with IQAC, which is scheduled to be held on 13.06.23 3 PM in RN 201 to discuss on the following agenda:

1. To read and confirm the resolutions of meeting dated 09.12.22
2. Attainments of departmental plans for BKU's even semesters of session 2022-23
3. Departmental planning for BKU's odd semesters of session 2023-24
4. Participation of teachers in career advancement courses during the period Jan'22 – Dec'22
5. Miscellaneous

TCS is also solemnly invited to attend the meeting.


Co-ordinator, IQAC
Co-ordinator
IQAC
Indas Mahavidyalaya


Principal/Chairperson
Principal
Indas Mahavidyalaya
Indas, Bankura

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	HoDs/1/2023
তারিখ / Date	13/06/23

NAME OF THE MEMBERS PRESENT

স্থান / Place	Rm 201
সময় / Time	3 PM

১। ১।	SK Hafsanul Haque
২। ২।	
৩। ৩।	SHYAMA MOHOSAD DE.
৪। ৪।	Malalitea Hati (Maz)
৫। ৫।	
৬। ৬।	SK Jahurul Hossain
৭। ৭।	M Rafiqul Amin
৮। ৮।	Bidyansu Das
৯। ৯।	Kausik Mahapatra
১০। ১০।	SK Sadi

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নং / No.

রেজল্যুশন / Resolutions Adopted

Proceedings of meeting dated 13.06.23

- The resolutions of meeting 09.12.22 were read and confirmed.
Dr U C Saha, Coordinator, IQAC, reported that during the period 2022-23 responding to feedbacks received from students and other stake-holders, actions have been taken as follows:
 - The (unregistered) alumni association has started functioning actively and the papers have been sent to the concerned authority for its registration, with necessary assistance from the College
 - A shaded garage has been constructed for cycles, two-wheelers and three-wheelers
 - College canteen has been renovated and re-opened with shaded dining
 - A course on Guidance for Competitive Examinations and Career Counseling has been conducted
 - A course on Value Education has been conducted
 - A short-term course on Communicative English and Personality Development has been conducted
 - A multi-species medicinal plants' garden has been opened
- Principal requested the HoDs to give updates on attainments of the respective departmental plans for the even semesters of session 2022-23. HoDs briefed the house one-by-one on their departmental status over the curricular, co-curricular and extra-curricular activities. The matter was further discussed and resolved that all departments have been satisfactorily performing their curricular activities as per approved plans, including continuous evaluation of students' progress by means of internal assessment examinations.
- Next Principal requested the departments to chalk out activity plans for the forthcoming odd semesters of session 2023-24. He also requested the HoDs to regularly collect progress reports from the departmental teachers and forward him, in order to make the teaching/learning process more transparent. Mr U C Saha, co-ordinator, IQAC, told that the departments might need newer books and equipments/instruments to smoothly run different courses. The matter was further discussed and resolved as follows:
 - Every HoD has to plan for semester-bound curricular plans under the guidance of TCS. Besides curricular activities, the departments must conduct at least one co-curricular activity (seminar/webinar, academic competitions etc) and extension activity (awareness program or field works etc for the benefit of dwellers) in association with NSS Units too. The departmental plans have to be submitted to the Principal by 20.06.23.
 - Every teacher would submit monthly progress report for every assigned paper to the principal through his/her HoD once in every 30 days.
 - Every HoD would submit book requisition to the library-in-charge by 20.06.23.
 - The concerned HoDs would submit the requisition for new equipments/instruments to the principal by 20.06.23.

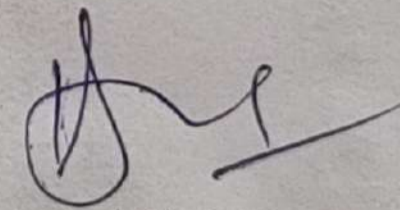
4. Dr U C Saha, Co-ordinator, IQAC, reported that during the period Jan'22 – Dec'22 three teachers completed FIP, namely, Sk J Hossain and M R Amin (both 11.02.22 – 14.03.22) and Mr S Ganguly (16.11.22-15.12.22); four teachers completed RCs, namely, Sk J Hossain and M R Amin (both 27.09.22-11.10.22), Mr D Mali (15.02.22-28.02.22) and Mrs S Das (12.05.22-25.05.22).

The matter was further discussed and resolved that the scanned copies of FIP completed by Sk J Hossain, M R Amin, Mr S Ganguly and RC completed by Sk J Hossain, M R Amin, Mr D Mali and Mrs S Das, would be added to the digital storage of IQAC.

5. (a) Dr S Yasmin requested the house to consider formation of the Intellectual Property Rights (IPR) Cell for betterment of the college. The matter was discussed and resolved that IPR Cell would be formed with 03 no. of teachers' representatives [including convenor and treasurer], 01 no. of office staff, 01 no. of current student and 01 no. of ex student (from the unregistered alumni association). Principal was then requested to take the follow up actions, including fixing the names of IPR Cell members under various cadres, in consultation with the teachers' council, (unregistered) alumni association and other bodies concerned.

(b) Dr U C Saha, Coordinator, IQAC, tabled the feedback documents received from the students and allied stakeholders of the College, through the respective HoDs. The said documents were preliminarily screened and found favouring the teaching-learning activities of the College. However, it also appeared that the infrastructural facilities need expansion for betterment of the students. The IQAC Coordinator was then authorized to thoroughly analyze the feedback with the help of the respective departmental HoD, if needed, prepare detailed reports and submit to the Principal for follow-up actions.

(c) Dr M S Chakraborty, sought specific guidelines for dissolving the classes for the ongoing even semesters of session 2022-23. The matter was discussed and every HoD was authorized to dissolve the departmental classes on his/her own discretion, duly judging the departmental ground reality.



Principal/Chairperson

Principal
Indas Mahavidyalaya
Indas, Bankura

Ref. No. IM/IQAC/NSS/1/2023

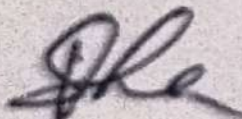
Date: 03.03.23


NOTICE

Program Officers, NSS Unit-I and NSS Unit-II are hereby requested to attend a meeting with IQAC on 09.03.23 3.30 PM in RN 201 to transact over the following agenda:

1. To read and confirm the resolutions of meeting dated 27.03.22
2. Utilizing the fund received for the regular activities and special camp of NSS Unit-I of session 2022-23
3. Utilizing the fund received for the Red Ribbon Club Activities of NSS Unit-I and NSS Unit II of session 2022-23
4. Miscellaneous

All members of IQAC are also requested to attend the meeting.


Co-ordinator, IQAC
Co-ordinator
IQAC
Indas Mahavidyalaya


Principal/Chairperson
Principal
Indas Mahavidyalaya
Indas, Bankura

মিটিং রেজল্যুশন বই MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	NSS/I/2023
তারিখ / Date	09.03.2023

NAME OF THE MEMBERS PRESENT

স্থান / Place	Indas, 201
সময় / Time	3.30 PM

১। ১.	Uday Chand Saha	১১। ১১.
২। ২.	Darpan Kumar	১২। ১২.
৩। ৩.	Sofia	১৩। ১৩.
৪। ৪.	Chaitali Saha	১৪। ১৪.
৫। ৫.	PK Anand	১৫। ১৫.
৬। ৬.	Aban	১৬। ১৬.
৭। ৭.	Soumen Dey	১৭। ১৭.
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রেজল্যুশন / Resolutions Adopted

Proceedings of meeting dated 09.03.23

- The resolutions of meeting dated 27.03.22 were read and confirmed.
- Mr Soumen Dey, Program Officer, NSS Unit-I, reported that for session 2022-23 his NSS Unit had received Rs 22500 from the NSS Cell, BKU, as grant for regular activities and Rs 22500 for special camp. He also added that NSS Unit-I has already mostly utilized the grant for regular activities, including loan repayment. However, the special camp is yet to be organized. The matter was discussed and resolved that NSS Unit-I would organize the special camp by the 3rd Week of Mar'23 and Mr Atanu Ghar, Program officer, NSS Unit-II, would provide all sorts of assistance to Mr Soumen Dey to plan and organize the aforesaid camp.
- Mr Soumen Dey, Program Officer, NSS Unit-I and Mr Atanu Ghar, Program Officer, NSS Unit-II reported that the concerned NSS Unit has received Rs 4000 as grant from the NSS Cell, BKU, to conduct the Red Ribbon Club activities. The matter was discussed and resolved that the NSS Units would conduct Thalasemia awareness program immediately after the special camp to properly utilize the given grant.
- No other issue was tabled for discussion.


Principal/Chairperson
Principal
Indas Mahavidyalaya
Indas, Bankura

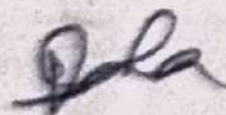
Ref. No. IM/IQAC/R&D/1/2023

Date: 02.01.23

NOTICE

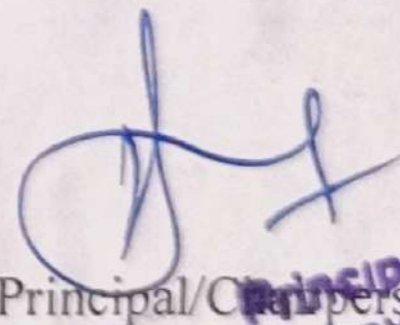
All members of R&D cell are requested to attend a meeting with IQAC, which is scheduled to be held on 10.01.23 3.30 PM R.N. 201 to discuss on the following agenda:

1. To read and confirm the resolutions of dated 07.07.22
2. Seminar/Webinar/Workshop held during the period July'22 – Dec'22
3. Papers published in UGC-CARE journals during the period Jan'22 – Dec'22
4. Books/chapters published during the period Jan'22 – Dec'22
5. Miscellaneous



Co-ordinator, IQAC

**Co-ordinator
IQAC
Indas Mahavidyalaya**



Principal/Chief Person

**Principal
Indas Mahavidyalaya
Indas, Bankura**

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	R2D/1/2023
তারিখ / Date	10.01.2023

NAME OF THE MEMBERS PRESENT

স্থান / Place	Room 201
সময় / Time	3:30 PM

১। ১.	Uday Chand Saha	১১। ১১.	Kaushik Mahapatra	২১। ২১.
২। ২.	Paran Das	১২। ১২.	Abhismita Das	২২। ২২.
৩। ৩.	Safia Tasmin	১৩। ১৩.	Vikram Kumar Das	২৩। ২৩.
৪। ৪.	Chaitali Sananta	১৪। ১৪.	M. Rafiqul Amin	২৪। ২৪.
৫। ৫.	Amindita Mondal	১৫। ১৫.	Annu Ghosh	২৫। ২৫.
৬। ৬.	SK Jahurul Hossain	১৬। ১৬.	SK Hafizul Haque	২৬। ২৬.
৭। ৭.	Ridwan Mallick	১৭। ১৭.		২৭। ২৭.
৮। ৮.		১৮। ১৮.	Smalalika Hata (Maz)	২৮। ২৮.
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নং / No.

রেজল্যুশন / Resolutions Adopted

Proceedings of the meeting dated 10.01.23

- The resolutions of dated 07.07.22 were read and confirmed.
- Dr S Yasmin, Convenor, R&D cell, reported that during period July'22 – Dec'22 only one seminar/webinar/workshop was organized and it was conducted by the Botany department mushroom cultivation on 22.09.22.
- Dr U C Saha, IQAC-Coordinator, requested Dr S Yasmin, to brief the house on the papers published in UGC-Care Journals during the period Jan'22 – Dec'22. Dr S Yasmin reported that during the period Jan'22 – Dec'22 only 02 no. of papers published in UGC-CARE journals: One by Dr M S Chakraborty and the other by Dr R Bag. The matter was further discussed and resolved that:
 - The number paper publications in UGC-CARE journals need to be enhanced and Dr S Yasmin would motivate the teachers from her end in this regard.
 - Scanned copies of the aforesaid 02 journal papers would be added to the digital store of IQAC in full versions, if being permitted under the copyright laws
- Then principal requested Dr S Yasmin to brief the house on the books and chapters published during the period Jan'22 – Dec'22. Dr S Yasmin informed that during the period Jan'22 – Dec'22 04 no. of book chapters were published: Dr A Siddhanta = 01, Dr A Mondal = 01 and Dr M S Chakraborty = 02. The matter was further discussed and it was resolved that scanned copies of the aforesaid 04 papers would be added to the digital store of IQAC in full versions, if being permitted under the copyright laws
- No other issue was raised before the committee for discussion.

Principal/Chairperson

Principal
Indas Mahavidyalaya
Indas, Bankura

Ref. No. IM/IQAC/Misc/1/2022

Date: 15.12.22

NOTICE

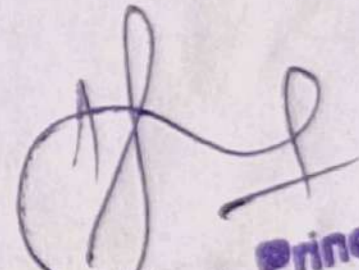
The convenors all committees, cells and clubs are hereby requested to attend a meeting with IQAC, which is scheduled to be held on 22.12.22 3 PM in R.N. 201 to discuss on the following agenda:

1. Reviewing the performance of different committees, cells and clubs
2. Miscellaneous



Co-ordinator, IQAC
IQAC

Indas Mahavidyalaya



Principal/Chairperson

**Principal
Indas Mahavidyalaya
Indas, Bankura**

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

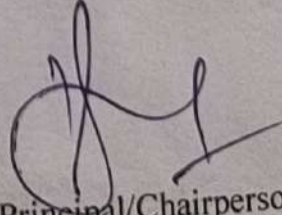
উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	তারিখ / Date	NAME OF THE MEMBERS PRESENT	স্থান / Place	সময় / Time
MIC/3/2022	22/12/2022		R.M. 201	3 PM
১। ১.		১১। ১১. Uday Chand Saha	২১। ২১.	
২। ২.		১২। ১২. Kausheer Meherpele	২২। ২২.	
৩। ৩.		১৩। ১৩. Vikram Kumar Das	২৩। ২৩.	
৪। ৪.		১৪। ১৪. Aatreyi Siddhanta	২৪। ২৪.	
৫। ৫.		১৫। ১৫. Jaydev Barman	২৫। ২৫.	
৬। ৬.		১৬। ১৬. Sambit Ganguly	২৬। ২৬.	
৭। ৭.		১৭। ১৭. M. Rafiqul Amin	২৭। ২৭.	
৮। ৮.		১৮। ১৮. SK Hafizul Haque	২৮। ২৮.	
৯। ৯.		১৯। ১৯. Malabika Hati (masi)	২৯। ২৯.	
১০। ১০.		২০। ২০.	৩০। ৩০.	

রেজল্যুশন / Resolutions Adopted

Proceedings of meeting dated ²²12.12.22

- Principal requested the convenors of different committees, cells and clubs to give updates before the house on their performances for the period July'22 – till the date.
 - Dr U C Saha, Convenor, Grievance Redressal Cell, reported that during the period July'22 – till the date his cell received four no. of complaints from the students, namely, (a) Discrepancy in post-review marks updating (b) Dispute in course titles (c) Missing of articles from Female Students' washroom and (d) Frequent power cuts. Dr U C Saha also intimated the house that all complaints, except the frequent power cut problem, have been duly resolved with active interventions of the concern authorities. He further added that the issue of procuring power generator for the staff room has been resting with the GB.
 - Dr A Mondal, convenor, Internal Complaint Committee (ICC), reported that during the period July'22 – till the date her committee received only one complaint. However, the issue was prevention of early marriage of some female student. As the issue does not fall under the scope of ICC and seemingly related to the Women's Counselling Cell, the matter was referred to the Women's Counselling Cell.
 - Mrs S Das, convenor, Women's Counselling Cell, reported that she acted w.r.t. the complaint forwarded by the ICC to prevent the marriage of a minor girl student and the marriage was successfully prevented.
 - Dr T Ray, convenor, Anti-Ragging Committee, reported that during the period July'22 – till the date no case of ragging has been reported. He added that his team always remain vigilant.
 - Dr M S Chakraborty, Convenor, ICT Committee, intimated the house that recently he has submitted proposal to the co-ordinator, IQAC, for purchasing four desktop computers and equal number of antivirus to strengthen the ICT infrastructure of the college. The co-ordinator, IQAC, acknowledged the receipt of the application. The matter was discussed and resolved four desktop computers, each with dedicated antivirus need to be purchased to strengthen the ICT infrastructure of the college.
- No other issue was raised before the committee for discussion.


Principal/Chairperson
Principal
Indas Mahavidyalaya
Indas, Bankura

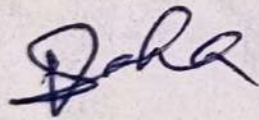
Ref. No. IM/IQAC/HoDs/4/2022

Date: 03.12.22

NOTICE

All HoDs are hereby requested to attend a meeting with IQAC, which is scheduled to be held on 09.12.22 12 N in R.N. 201 to discuss on the following agenda:

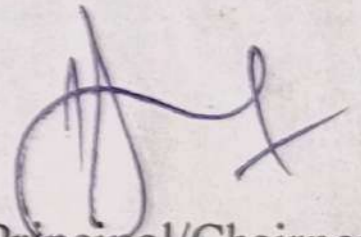
1. To read and confirm the resolutions of meeting dated 02.08.22
2. Attainments of departmental plans for odd semesters' of session 2022-23
3. Departmental planning for even semesters of session 2022-23
4. Analysis of feedback received from the Alumni Association (Unregistered)
5. Miscellaneous



Co-ordinator, IQAC

**Co-ordinator
IQAC**

Indas Mahavidyalaya



Principal/Chairperson

**Principal
Indas Mahavidyalaya
Indas, Bankura**

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	140PS/4/2022
তারিখ / Date	09/12/2022

NAME OF THE MEMBERS PRESENT

স্থান / Place	Rm 201
সময় / Time	12 N

১। ১.	Uday Chand Saha	১১। ১১.	Bibyanjoti Das	২১। ২১.
২। ২.	Uday Chand Saha	১২। ১২.	Vikram Kumar Das	২২। ২২.
৩। ৩.	Uday Chand Saha	১৩। ১৩.	M. Rafiqul Amin	২৩। ২৩.
৪। ৪.	Safia Yamin	১৪। ১৪.		২৪। ২৪.
৫। ৫.	Chaitali Samanta	১৫। ১৫.	Shyamaprosad De.	২৫। ২৫.
৬। ৬.	Chaitali Samanta	১৬। ১৬.		২৬। ২৬.
৭। ৭.	Sk Md Amin	১৭। ১৭.		২৭। ২৭.
৮। ৮.	Sk Jahurul Hossain	১৮। ১৮.		২৮। ২৮.
৯। ৯.	Sk Jahurul Hossain	১৯। ১৯.		২৯। ২৯.
১০। ১০.	Kaushik Mahapatra	২০। ২০.		৩০। ৩০.

নং / No.

রেজল্যুশন / Resolutions Adopted

Proceedings of meeting dated 09.12.22

- The resolutions of meeting dated 02.08.22 were read and confirmed
- Principal requested the HoDs to give updates on attainments of the respective departmental plans. HoDs briefed the house one-by-one on their departmental status over the curricular, co-curricular and extra-curricular activities. The matter was discussed and resolved that all departments have been satisfactorily performing their curricular activities, including evaluation of students by means of Internal Assessments.
- Principal informed the cell that the classes for Even Semesters' of session 2022-23 are expected to commence by the End Jan'23 and every department needs to plan its activities in advance. The matter was discussed and resolved that:
 - Every academic department would have to prepare its semester-bound plan containing curricular activities, at least one co-curricular activity and at least one extra-curricular activity.
 - Every department would submit its proposed plan to the Principal by 10.01.23
 - Every department would submit its requisition for newer instruments/equipments, if any, to the Principal by 10.01.23
 - Every department would submit its requisition for books, if any, to the Library-in-Charge by 10.01.23
- Co-ordinator, IQAC, intimated the cell that on 15.08.22 the first ever meeting with the (unregistered) Alumni Association was held, having 43 no. of ex-students as participants. Co-ordinator, IQAC, also added that (i) Sri Hriday Basuri, president, (unregistered) Alumni Association, commented that instead of having highly qualified and student-friendly faculties in various departments, interior location and inadequate infrastructural facilities (like classrooms and power) were acting as constraints against attaining the desired level of academic excellence (ii) Sk Md Amin, Secretary, (unregistered) Alumni Association, stressed the need on procuring more computers and white boards for better teaching/learning (iii) Sri Akshay Kumar Dey, Treasurer, (unregistered) Alumni Association, had requested the authority to consider introducing job-oriented short-term courses (iv) Sk Hamid, member, (unregistered) Alumni Association, voiced his concern over the huge drop-outs year-by-year and decreasing students' strength in Science Subjects.

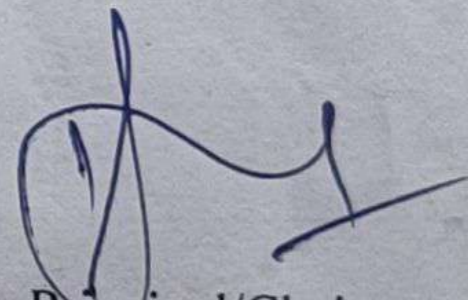
The matters were discussed and the following resolutions were made:

- i. Principal might consider placing new classrooms construction and power generator procurement proposal before the GB
- ii. Principal might consider placing more computers and whiteboards procurement proposal
- iii. Principal might consider placing job-oriented new add-on course opening proposal before the GB, in consultation with the TC
- iv. As the drop-outs are seen to be mostly caused by the early marriage of female students, the Women Counselling Cell would be advised to conduct awareness programs on the aforesaid issue regularly, in association with the NSS Units and the local Gram Panchayats.

On the other hand, as the decreasing students' strength in Science subjects seemed to be a direct consequence of the poor state of Science Subjects in feeder schools (including lack of teachers), free coaching classes might be conducted by the Science Faculties of the College for the standard XI and XII students of the feeder schools and even in the NSS adopted villages for students of standard VIII onwards, belonging to the under-privileged communities. In this regard, Principal is requested to do the needful in consultation with the TC, GPs and Headmasters of the concerned feeder schools.

5. No other issue was raised for discussion.

Co-ordinator, IQAC



Principal/Chairperson

**Principal
Indas Mahavidyalaya
Indas, Bankura**

Ref. No. IM/IQAC/HoDs/3/2022

Date: 26.07.22

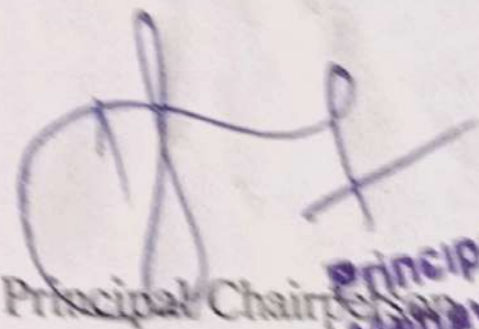
NOTICE

All HoDs are requested to attend a meeting with IQAC, which is scheduled to be held on 02.08.22 3 PM R.N. 201 to discuss on the following agenda:

1. To read and confirm the resolutions of dated 24.05.22
2. Towards preparing policy document for environment and energy usage
3. Pending promotional cases of teachers under CAS
4. Miscellaneous



Co-ordinator, IQAC
**CO-ordinator
IQAC
Indas Mahavidyalaya**



Principal
**Principal
Indas Mahavidyalaya
Indas, Bankura**

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No. A-05/3/2022
তারিখ / Date 02/08/2022

NAME OF THE MEMBERS PRESENT

স্থান / Place Room 201
সময় / Time 3 PM

১১১.		১১১ 11.	Bidyajyoti Das	২১১ 21.
১১২.	Uday Chand Saha	১১১ 12.	Vikram Kumar Das	২১১ 22.
১১৩.	Mana Rn	১১১ 13.	M Rafiqul Amin	২১১ 23.
১১৪.	Sofia Jinn	১১১ 14.	Ahem Gh	২১১ 24.
১১৫.		১১১ 15.	SK Hafizul Haque	২১১ 25.
১১৬.	Chaitali Samanta	১১১ 16.	Malalika Hata (Gazi)	২১১ 26.
১১৭.	Dr. Anis K	১১১ 17.		২১১ 27.
১১৮.	Dr. Jahurul Hossain	১১১ 18.		২১১ 28.
১১৯.	Abirul	১১১ 19.		২১১ 29.
১১১ 10.	Kaushik Meheran	১১১ 20.		৩০১ 30.

নং / No.

রেজল্যুশন / Resolutions Adopted

Proceedings of meeting dated 02.08.22

1. The resolutions of meeting dated 24.05.22 were read and confirmed

2. Principal told the members that there is a need to prepare policy document for environment and energy usage in Indas Mahavidyalaya. Principal advised that the proposed policy document would aim to manage the energy in such a way that its adverse effect on environment can be minimized. Dr H. Haque, HoD, Environmental Science Department, commented that the conservation and proper utilization of natural resources should be reflected in daily activities of the students and staffs. The matter was further discussed and resolved that the key features of the environment and energy usage policy might be as follows:

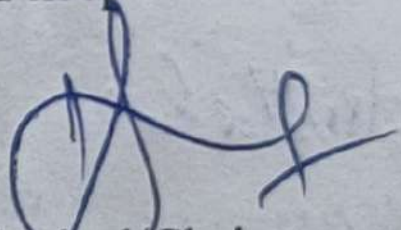
- Changing of the conventional filament lights and CFLs to energy efficient LED bulbs in phased manner and all new lights to be procured would be LED only
- Timely switching off the lights and FANs
- Minimizing the use of heaters and coolers
- Activating power management feature of computers so that the systems would go into "sleep mode" whenever left un-operated for sometimes.
- Checking of leakage in water pipe lines and taps on regular basis
- Recharging underground water in natural manner
- Placing "Save Tree", "Save Water" and "Save Electricity" stickers at prominent places and arranging awareness program, instant speech or competition on some of the aforesaid themes at least once per semester, actively engaging NSS volunteers
- Ensuring ban on single use plastic bags and tobacco in the campus
- Collecting the burnable, non-burnable and recyclable wastes in separate bins and managing accordingly
- Disposing the biodegradable waste from the canteen by means of vermi-composting
- Planting more trees in campus
- Ensuring proper e-waste management
- Moving towards paperless routine works by adapting the concept of e-office, including e-documents
- Moving towards full digitalization of the library and increasing the use of the digital library
- Moving towards harvesting and use of green energy in the campus, by installing solar panels and other related accessories

3. Dr U C Saha, Co-ordinator, IQAC, reported that the following seven under-CAS promotional files have been recently submitted to his desk:

- i. Dr M S Chakraborty (for Asst Prof Stage-II to Stage-III, due on and from 19.04.2018)
- ii. Mrs C Samanta (for Asst Prof Stage-II to Stage-III, due on and from 23.01.2019)
- iii. Sk A Ali (for Asst Prof Stage-II to Stage-III, due on and from 23.06.2020)
- iv. Dr S Yasmin (for Asst Prof Stage-III to Associate Prof, due on and from 24.02.21)
- v. Dr A Mondal (for Asst Prof Stage-II to Stage-III, due on and from 31.03.2021)
- vi. Dr P Barman (for Asst Prof Stage-II to Stage-III, due on and from 21.09.21)
- vii. Mrs S Das (for Asst Prof Stage-II to Stage-III, due on and from 20.06.2022)

Dr U C Saha also intimated the cell that he has started looking into the aforesaid 7 files. The matter was further discussed and resolved that the incumbent teachers would keep close in touch with Dr U C Saha to fix their issues and clear their cases as early.

4. No other issue was raised for discussion.


Principal/Chairperson

Principal
Indas Mahavidyalaya
Indas, Bankura

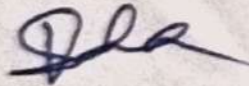
Ref. No. IM/IQAC/R&D/2/2022

Date: 02.07.22

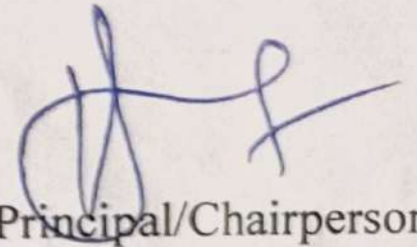
NOTICE

All members of R&D cell are requested to attend a meeting with IQAC, which is scheduled to be held on 07.07.22 3 PM R.N. 201 to discuss on the following agenda:

1. To read and confirm the resolutions of dated 10.01.22
2. Status of Teachers doing MPhil/PhD
3. Seminars/Webinars conducted by various departments during the period Jan'22 – June'22
4. New Seminar/Webinar/Workshop Proposals
5. Miscellaneous



Co-ordinator, IQAC
Co-ordinator
IQAC
Indas Mahavidyalaya



Principal/Chairperson
Principal
Indas Mahavidyalaya
Indas, Bankura

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

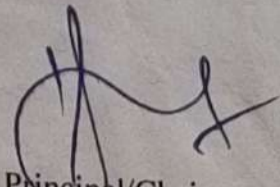
Jan 2022
Virtual

মিটিং নং / Meeting No.	তারিখ / Date	উপস্থিত সভ্যগণের নাম / NAME OF THE MEMBERS PRESENT	স্থান / Place	সময় / Time
১১১.	07/07/22	Kaushik Mahapatra	Virtual	3PM
১১২.		Bibyojyoti Das		
১১৩.		Vikram Kumar Das		
১১৪.		M. Rafiqul Amin		
১১৫.		SK Hafizul Haque		
১১৬.		Malabika Hata (maji)		
১১৭.				
১১৮.				
১১৯.				
১২০.				

রেজল্যুশন / Resolutions Adopted

Proceedings of the meeting dated 07.07.22

- The resolutions of dated 10.01.22 were read and confirmed.
- Principal requested Dr S Yasmin, Convenor, R&D cell, to give status update on the teachers doing PhD. Dr S Yasmin reported that on 13.04.22 Mr U Saha awarded PhD degree. She also intimated the cell that seven teachers, namely, Mr K Mahapatra, Sk I Mohammad and Mr A K Banerjee, Mr J Barman, Md R Amin, Mr V Das, Mr T Pal (English) have already done their registrations for PhD and their works are in progress. In particular Mr K Mahapatra, Sk I Mohammad and Mr A K Banerjee might submit their thesis by early 2023.
The matter was discussed and resolved that the scanned copy of the certificate showing PhD awarded to Mr U C Saha would be added to the digital store of IQAC and the college might allow the teachers doing PhD work to utilize its various resources so that the teachers can submit their theses on time.
- Nest Dr U C Saha, IQAC-Coordinator, requested Dr S Yasmin to brief the house on the performance seminars / webinars and similar programs conducted by various departments during the period Jan'22 - June'22. Dr S Yasmin reported that during the period Jan'22 - June'22 04 no. of seminar/webinar/lecture series were conducted. An online lecture series program was conducted by the department of Philosophy during the period 24.01.22 - 25.01.22 and it was sponsored by ICPR. An International webinar was conducted by the Bengali Department during the period 09.02.22 - 11.02.22. One State-Level seminar was conducted jointly by the departments of History and Political Sc on 08.06.22. Another State-Level seminar was conducted jointly by the Philosophy and Physical Education Department on 21.06.22 and it was sponsored by ICPR. Dr S Yasmin also added the cell that all of the said 04 programs were satisfactorily concluded.
The matter was further discussed; principal conveyed his heartfelt thanks to the concerned six academic departments and it was resolved that the full (virtual) proceedings of the lecture series dated 24.01.22-25.01.22 and International webinar dated 09.02.22-11.02.22 in would be added to the digital store of IQAC.
- Dr S Yasmin reported that Botany Department submitted a proposal for organizing a workshop on mushroom cultivation sometimes in September 2022. She added that the R&D cell already evaluated the proposal; found satisfactory and hereby recommending the proposal before IQAC.
The matter was further discussed and resolved that the proposed workshop would be organised by the Botany Department in September'22 and IQAC would provide the necessary assistance in this regard.
- No other issue was raised before the committee for discussion.


Principal/Chairperson

Principal
Indas Mahavidyalaya
Indas, Bankura

Ref. No. IM/IQAC/HoDs/2/2022

Date: 18.05.22

NOTICE

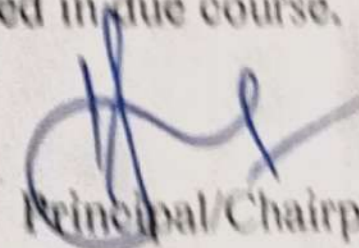
All HoDs are requested to attend a meeting with IQAC, which is scheduled to be held virtually through google-meet platform on 24.05.22 in 5.30 PM to discuss on the following agenda:

1. To read and confirm the resolutions of meeting dated 18.01.22
2. Attainments of departmental plans for BKU's even semesters of session 2021-22
3. Towards the formation of Alumni Association
4. Biometric attendance for Staffs
5. College's role in conducting BKU's even semesters' Examinations of session 2021-22
6. Departmental planning for BKU's odd semesters' examinations of session 2022-23
7. Miscellaneous

TCS is also solemnly invited to attend the meeting. The meeting link will be posted in due course.



Co-ordinator IQAC
Co-ordinator
IQAC
Indra Mahavidyalaya



Principal/Chairperson
Principal
Indra Mahavidyalaya
Indra, Bankura

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	1805/2/2022
তারিখ / Date	24/05/22

NAME OF THE MEMBERS PRESENT

স্থান / Place	Virtual
সময় / Time	5.30 PM

১১১.	Uday Chand Saha	১১১ ১১.	Bibyajyoti Das	২১১ ২১.
১১২.		১১২ ১২.	Vikram Kumar Das	২১১ ২২.
১১৩.		১১৩ ১৩.	M. Rafiqul Anim	২১১ ২৩.
১১৪.	Sofia Yamin	১১৪ ১৪.	Ahmed Gh	২১১ ২৪.
১১৫.		১১৫ ১৫.	SK Hafezul Haque	২১১ ২৫.
১১৬.	Chaitali Saha	১১৬ ১৬.		২১১ ২৬.
১১৭.		১১৭ ১৭.	Shyama Prasad De.	২১১ ২৭.
১১৮.	SK Jahurul Hossain	১১৮ ১৮.		২১১ ২৮.
১১৯.		১১৯ ১৯.		২১১ ২৯.
১১১০.	Kaushik Mehera	১১১০ ২০.		৩০১ ৩০.

নং / No.

রেজল্যুশন / Resolutions Adopted

Proceedings of meeting dated 24.05.22

- The resolutions of meeting dated 18.01.22 were read and confirmed
- Principal requested the HoDs to give updates on attainments of the respective departmental plans. HoDs briefed the house one-by-one on their departmental status over the curricular, co-curricular and extra-curricular activities.
The matter was discussed and resolved that all departments have been satisfactorily performing their curricular activities, including students' evaluations by means of Internal Assessments.
- Dr U C Saha, Co-ordinator, IQAC, requested the cell to consider formation of alumni association so that institute and its running students can gain from the experiences of the ex-students.
The matter was discussed and resolved that the Alumni Association would be formed; Dr P Barman, Asst Prof in Bengali, might assist the ex-students in formation of the alumni association and doing its registration.
- Dr M S Chakraborty told that as punctuality is an integral part of the quality, for overall quality improvement of the Institute, the issue of taking attendance of staffs by Biometric means needs to be considered.
The matter was discussed and resolved that Biometric based attendance system would be introduced for all staffs as early as possible and Principal would do the needful in this regard.
- Principal informed the cell that as per directions of BKU, for even semesters of session 2021-22 the Examinations in Theory papers would be held in online mode. He also told that the students would have to collect the Theory question papers from BKU's examination portal on the specific date and time and the students have to submit the answer scripts on the same day and within a specific time limit by email to dedicated email IDs. Principal also added that as per university directions the theory papers are to be mandatorily examined with question papers set by the university. However, for practical papers the colleges are also allowed to take the examination on its own in either of online and offline mode in view of the local reality.
The matter was discussed and resolved that:
 - In connection with even Semesters' Examinations of Session 2021-22 the academic departments might re-use the email IDs created for the same papers of session 2020-21. The departments might take mock test in order to make the students conversant with online examination and every department would have to run help desk to aid students in collecting/submitting question paper / answer scripts during the particular examination dates.
 - For every practical paper the concern department would set the question paper and conduct the examination accordingly in offline mode.

6. Principal informed the cell that the classes for Odd Semesters' of session 2022-23 are expected to commence by Mid-July'22 and every department needs to plan its activities in advance. The matter was discussed and resolved that:

i. For every academic department would have to prepare its semester-bound plan containing curricular activities, at least one co-curricular activity and at least one extra-curricular activity.

ii. Every department would submit its proposed plan to the Principal by 10.06.22

iii. Every department would submit its requisition for newer instruments/equipments, if any, to the Principal by 10.06.22

iv. Every department would submit its requisition for books, if any, to the Library-in-Charge by 10.06.22

7. Mrs C Samanta requested the cell to consider the issue of purchasing a projector to enhance the quality of teaching learning. She also sought clarification on what is to be done after completing the syllabus and revisionary activities.

The matter was discussed and resolved that:

i. The Principal may do the needful to purchase a projector

ii. HoDs may dissolve the classes after the completion of syllabus and revisionary activities.

Next Dr M S Chakraborty urged to the cell to consider forming the College Environmental Committee, stating that maintaining pollution-free, clean environment is a pre-condition to fight against various epidemic and pandemic situations, including Covid'19.

The matter was further discussed and resolved that College Environmental Committee would be formed with Dr U C Saha (IQAC-Coordinator), Dr T Ray (TCS), Dr Sk H Haque (HoD, Env Sc as Coordinator), M R Amin (HoD, Zoology), Mr V K Das (Hod, Botany), Dr S B Choudhury (Asst Prof, Chemistry), Mr A Ghar (HoD, Phy Edn), M Majhi (P^{GT}) and five student members (to be selected by Dr Sk H Haque)

Principal/Chairperson

Principal

Indas Mahavidyalaya

Indas, Bankura

Ref. No. IM/IQAC/NSS/1/2022

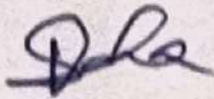
Date: 23.03.22

NOTICE

Program Officers, NSS Unit-I and NSS Unit-II are hereby requested to attend a virtual meeting with IQAC on 27.03.22 at 5.30 PM using Google-meet platform to transact over the following agenda:

1. To read and confirm the resolutions of meeting dated 30.01.21
2. Extension Activities conducted during the period July 2021 – Till Date
3. Utilizing the fund received for Red Ribbon Club Activities
4. Miscellaneous

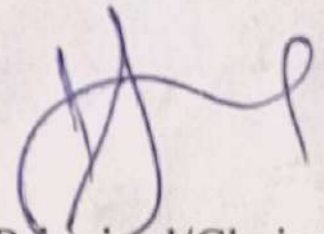
All members of IQAC are also requested to positively attend the meeting. The link will be posted in due course.



Co-ordinator, IQAC

**Co-ordinator
IQAC**

Indas Mahavidyalaya



Principal/Chairperson
**Principal
Indas Mahavidyalaya
Indas, Bankura**

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No. NSS/1/2022
তারিখ / Date 27/03/22

NAME OF THE MEMBERS PRESENT

স্থান / Place Virtual
সময় / Time 5,30 PM

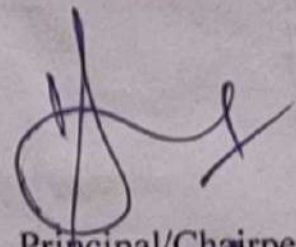
১। 1. Uday Chand Saha ১১। 11.
২। 2. ১২। 12.
৩। 3. ১৩। 13.
৪। 4. Sofia ১৪। 14.
৫। 5. ১৫। 15.
৬। 6. Chaitali Saha ১৬। 16.
৭। 7. Sk Id Mohammad ১৭। 17.
৮। 8. ১৮। 18.
৯। 9. ১৯। 19.
১০। 10. Malahika Hata (majhi) ২০। 20.

২১। 21.
২২। 22.
২৩। 23.
২৪। 24.
২৫। 25.
২৬। 26.
২৭। 27.
২৮। 28.
২৯। 29.
৩০। 30.

নং / No. রেজল্যুশন / Resolutions Adopted

Proceedings of meeting dated 27.03.22

- The resolutions of meeting dated 30.01.21 were read and confirmed.
- Principal expressed his thanks to the PO, NSS Unit-I and PO, NSS Unit-II, for their constructive roles in making the Covid'19 relief work conducted on 13.07.21 at the college campus a success. Sk Id Mohammad, PO, NSS Unit-I, reported that during the period July'21 – till date NSS Unit-I assisted Political Science Department and Differently Abled Persons' Assistance Cell to conduct seminar dated 07.11.21 and an awareness program dated 19.12.21 respectively, both held at Khosbag. Mr A Ghar, PO, NSS Unit-II, reported that during the period July'21 – till date NSS Unit-II assisted R&D cell and Differently Abled Persons' Assistance Cell to conduct Seminar dated 05.12.21 and awareness program dated 12.12.21 respectively, both held at Mirzapur.
The matter was further discussed and resolved that NSS Units have been satisfactorily utilizing their funds and would move forward to do their audits for the FY 2021-22.
- Sk Id Mohammad, Program Officer, NSS Unit-I and Mr Atanu Ghar, Program officer, NSS Unit-II, reported on receiving Rs 4000/- and Rs 9000/- respectively as grant from the NSS Cell, BKU, for conducting activities under the respective Red Ribbon Club.
The matter was discussed and resolved that NSS Unit-I would organize a blood group detection camp and NSS Unit-II would organize a Thalassemia detection camp.
- No other issue was tabled for discussion.



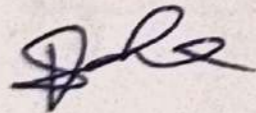
Principal/Chairperson
Principal
Indas Mahavidyalaya
Indas, Bankura

NOTICE

All HoDs are requested to attend a meeting with IQAC, which is scheduled to be held virtually using the google-meet platform on 18.01.22 in 6.30 PM to discuss on the following agenda:

1. To read and confirm the resolutions of meeting dated 15.07.21
2. Attainments of departmental plans for BKU's odd semesters of session 2021-22
3. College's role in conducting BKU's Odd Semester Examination of Session 2021-22.
4. Career advancement courses completed by the teachers during July'21-Dec'21
5. Departmental planning for BKU's even semesters of session 2021-22
6. Opening of Certificate Courses
7. MoU with other Institutes and Industry
8. Miscellaneous

TCS is also solemnly invited to attend the meeting. The meeting link will be posted in due course.

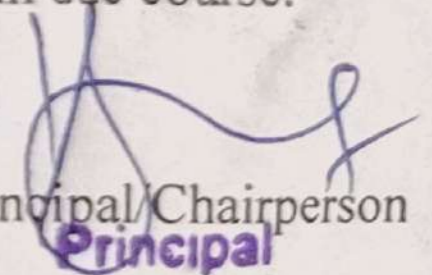


Co-ordinator, IQAC

Co-ordinator

IQAC

Indas Mahavidyalaya



Principal/Chairperson
Principal

Indas Mahavidyalaya
Indas, Bankura

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	তারিখ / Date	উপস্থিত সভ্যগণের নাম	স্থান / Place	সময় / Time
২০০১/১/২০২২	১৪.০১.২০২২	NAME OF THE MEMBERS PRESENT	Virtual	৬:৩০ PM
১১১.		১১১. ১১. Bibyanoti Das		২১। 21.
২১২.		২১২. ১২. Vikram Kumar Das		২২। 22.
৩১৩.		৩১৩. ১৩. M. Rafiqul Amin		২৩। 23.
৪১৪.		৪১৪. ১৪. Abur Ch		২৪। 24.
৫১৫.		৫১৫. ১৫. Sh Hafizul Haque		২৫। 25.
৬১৬.		৬১৬. ১৬. Shyamaprosad De		২৬। 26.
৭১৭.		৭১৭. ১৭. Malalika Hati (ma)		২৭। 27.
৮১৮.		৮১৮. ১৮. Malalika Hati (ma)		২৮। 28.
৯১৯.		৯১৯. ১৯. Kausar Meherpet		২৯। 29.
১০১০.		১০১০. ২০. Kausar Meherpet		৩০। 30.

নং / No.

রেজল্যুশন / Resolutions Adopted

Proceedings of meeting dated 18.01.22

- The resolutions of meeting 15.07.21 were read and confirmed.
- Principal requested the HoDs to give updates on attainments of the respective departmental plans. HoDs briefed the house one-by-one on their departmental status over the curricular, co-curricular and extra-curricular activities. The matter was discussed and resolved that all departments have been satisfactorily performing their curricular activities.
- Principal informed the cell that BKU's Examinations (both Theory and Practical) for odd semesters of session 2021-22 would be held in online mode. He also reported that as directed by the university the students would have to collect the Theory question papers from BKU's examination portal on the specific date and time and the students have to submit the answer scripts on the same day and within a specific time limit by email to dedicated email Ids. Principal also added that as per university directions the theory papers are to be mandatorily examined with question papers set by the university. However, for practical papers the colleges are also allowed to take the examination independently in order to safeguard the students' interest. The matter was discussed and resolved that:
 - In connection with Odd Semesters' Examinations of Session 2021-22 the academic departments might re-use the email IDs created for the same papers of session 2020-21.
 - The departments might take mock test in order to make the students aware of online examination and every department would have to run help desk to aid students in collecting/submitting question paper / answer scripts during the particular examination dates.
 - For every practical paper the concern department would set the question paper and conduct the examination accordingly.
- Mr U C Saha, co-ordinator, IQAC, intimated that during the period July'21 – Dec'21 Faculty Induction / Orientation Program was completed by one teacher, namely, Mr K Mahapatra (06.07.21 – 26.07.21), Refresher Course was completed by one teacher, namely, Dr P Barman (07.09.21 – 20.09.21) and Short Term Courses were completed by two teachers, namely, Mrs C Samanta (23.11.21 – 29.11.21) and Sk A Ali (23.11.21 – 29.11.21). The matter was further discussed and resolved that the scanned copies of certificates showing the completion of OP by Mr K Mahapatra, RC by Dr P Barman, STCs by Mrs C Samanta and Sk A Ali would be added to the digital store of IQAC.

5. Principal intimated the cell that as per BKU's instructions the classes of Semester IV and Semester VI of session 2021-22 need to be started in offline mode by the 1st week of March 2022 and he advised the departments to chalk out plans for semester-bound activities. He also requested the HoDs to regularly collect progress reports from the departmental teachers and forward him, in order to make the teaching/learning process more transparent. Mr U C Saha, co-ordinator, IQAC, told that the departments might need newer books and equipments/instruments to smoothly run different courses.

The matter was discussed and resolved that:

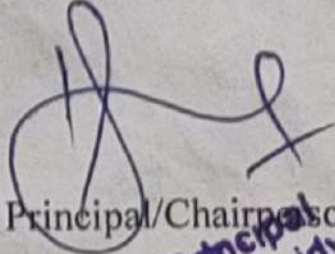
- i. Every HoD has to plan for semester-bound curricular plans under the guidance of TCS. Besides curricular activities, the departments must conduct some co-curricular activities (seminar/webinar, academic competitions etc) and extension activities (awareness program and field works etc) in association with NSS Units too. The departmental plans have to be submitted to the Principal by 15.02.22.
 - ii. Every teacher would submit monthly progress report for every assigned paper to the principal through his/her HoD once in every 30 days.
 - iii. Every HoD would submit book requisition to the library-in-charge by 10.02.22
 - iv. The concerned HoDs would submit the requisition for new equipments/instruments to the principal by 10.02.22
6. Mr U C Saha told that in the after-Covid'19 pandemic period students' views on career making have been seemingly changing and they are getting more attracted towards short-term courses, preferable professional courses.

The matter was further discussed and resolved that for betterment of students' two short-term courses would be opened in 2022-23 session: one on English Communication and another on Computer Fundamentals and Applications. The Principal is requested to do the needful.

7. Mrs C Samanta stated that for further development of human resources of the Institute keeping close tie up with other premier Institutes vide MoUs seems to be essential. Mr U C Saha, Convenor, Institute-Industry Interaction Committee, urged to sign MoU with some S/W Industry and Dr S Yasmin, Convenor, R&D Cell, requested to focus on enhancing R&D activities through MoU with competent Industry or Institute. Dr M S Chakraborty, Convenor, ICT Committee, requested to include the provision of virtual activities, too, whatever the other party of MoU might be.

The matter was further discussed and resolved that MoU might be signed with at least one suitable S/W Industry and at least one suitable academic Institute for computer skill development and value education respectively, keeping the scope of collaborative R & D Activities and virtual activities too. The Principal is requested to do the needful.

8. Dr M S Chakraborty sought specific guidelines for dissolving the classes for the ongoing odd semesters of session 2021-22. The matter was discussed and every HoD was authorised to dissolve the departmental classes on his/her own discretion, duly judging the departmental ground reality.


Principal/Chairperson
Indas Mahavidyalaya
Indas, Bankura

Co-ordinator

IQAC

Indas Mahavidyalaya

Ref. No. IM/IQAC/R&D/1/2022

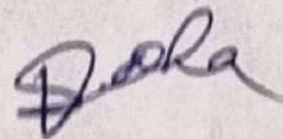
Date: 02.01.22

NOTICE

All members of R&D cell are requested to attend a meeting with IQAC, which is scheduled to be held virtually on 10.01.22 in 5.30 PM to discuss on the following agenda:

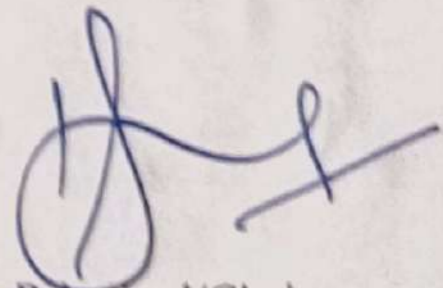
1. Webinars conducted during the period July'21 – Dec'21
2. Paper published in UGC-Care Journals during the period Jan'21 – Dec'21
3. Books and Chapters published during the period Jan'21 – Dec'21
4. Enhancing the quantity and quality of R&D Activities
5. Miscellaneous

The meeting link will be posted in due course.



Co-ordinator, IQAC

Co-ordinator
IQAC



Principal/Chairperson
Principal

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	তারিখ / Date	NAME OF THE MEMBERS PRESENT	স্থান / Place	সময় / Time
২৫০/১/২০২২	১০.০১.২২		VIRTUAL	5.30 PM
১১১.		Uday Chand Saha		
১১২.				
১১৩.				
১১৪.		Safia Yasmin		
১১৫.				
১১৬.		Chaitali Samanta		
১১৭.				
১১৮.		SK Jahurul Hossain		
১১৯.				
১২০.		Kaushik Meherapatra		
১১১.		Bibyanjoti Das		
১১২.		Vikram Kumar Das		
১১৩.		M. Rafiqul Amin		
১১৪.		Ahmed Choudhury		
১১৫.		SK Hafizul Haque		
১১৬.		Malalika Hata (masi)		
১১৭.				
১১৮.				
১১৯.				
১২০.				

নং / No.

রেজল্যুশন / Resolutions Adopted

Proceedings of the meeting dated 10.01.22

- Dr S Yasmin, Convenor, R&D cell, reported that during the period July'21 – Dec'21 three webinars had been successfully conducted: one webinar was organized by the IQAC itself (10.07.21-11.07.21); one webinar was organized by Bengali department (08.10.21) and one webinar was jointly organized by Computer Sc, Mathematics and Physics Departments (07.10.21-08.10.21).
The matter was further discussed and resolved that:
 - The full proceedings of webinars dated 10.07.21-11.07.21, 07.10.21-08.10.21 and 08.10.21 would be added to the digital store of IQAC
 - More webinars and similar programs need to be conducted in future.
- Dr S Yasmin reported that during the period Jan'21 – Dec'21 totally 14 no. of articles were published in UGC-Care Journals (Mrs C Samanta = 03, Dr M S Chakraborty = 01, Dr R Bag = 02, Dr S Yasmin = 03, Sk A Ali = 03, Dr A Mondal = 01, Dr A Siddhanta = 01).
The matter was discussed and resolved that for all 14 journals papers published during Jan'21 – Dec'21 the scanned copies or soft copies would be added to the digital store of IQAC with full versions, if being permitted under the copyright laws.
- Dr S Yasmin reported that during the period Jan'21 – Dec'21 totally 04 number of book chapters were published (Dr A Siddhanta = 02, Mr D Das = 01, Dr M S Chakraborty = 01).
The matter was discussed and resolved that for all 04 book chapters published during Jan'21 – Dec'21 the scanned/soft copies would be also added to the digital store of IQAC with full versions, if being permitted under the copyright laws.
- Next Principal requested Dr S Yasmin to motivate more teachers for conducting research work. Dr M S Chakraborty, member, R&D cell, told that some problems like lack of Wi-Fi facility and non availability alternative power source at the staff room might discourage the teachers to concentrate on serious research works, amidst of frequent power cuts.
The matter was discussed and resolved that Wi-Fi facility and power generator might be provided for the staff room.
- No other issue was raised for discussion

Principal
Indira Mahavidyalaya
Inches, Bankura

Principal / Chairman

Ref. No. IM/IQAC/HoDs/4/2021

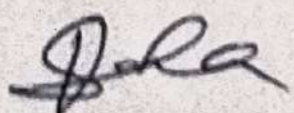
Date: 10.07.21

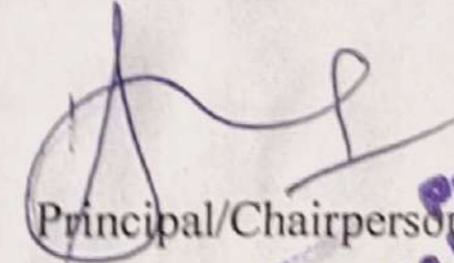
NOTICE

All HoDs are requested to attend a meeting with IQAC, which is scheduled to be held virtually on 15.07.21 in 5.30 PM to discuss on the following agenda:

1. To read and confirm the resolutions of meeting dated 29.03.21
2. Convid'19 relief operations
3. Attainments of departmental plans for BKU's even semesters of session 2020-21
4. Webinar on Yoga conducted on 21.06.21
5. College's role in conducting BKU's even semester examination of session 2020-21
6. CAS file status updates
7. Towards formation of Service Book Committee
8. Higher Degrees awarded to and career advancement course completed by the teachers during Jan'21-June'21
9. Departmental planning for BKU's odd semesters of session 2021-22
10. Towards the formation of the NAAC Reporting Committee
11. Towards the formation of cells, clubs and committees for various activities
12. Miscellaneous

TCS is also invited to attend the meeting. The meeting link will be posted in due course.


Co-ordinator, IQAC, **Co-ordinator**
IQAC
Indas Mahavidyalaya


Principal/Chairperson
Principal
Indas Mahavidyalaya
Indas, Bankura

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No. HODS/4/2021
তারিখ / Date 15.07.21

NAME OF THE MEMBERS PRESENT

স্থান / Place Virtual
সময় / Time 5:30 PM

১১১.	Uday Chand Saha	১১১.১১.	Kaushik Mahapatra	২১১.২১.
১১২.	Satya J...	১১১.১২.	Shibyajyoti Das	২১১.২২.
১১৩.	Chaitali Samanta	১১১.১৩.	Vikram Kumar Das	২১১.২৩.
১১৪.	Dr. Ananda	১১১.১৪.	M. Rafiqul Anis	২১১.২৪.
১১৫.	Dr. Ananda	১১১.১৫.	Ahem Das	২১১.২৫.
১১৬.	Dr. Ananda	১১১.১৬.	Dr. Rajul Haque	২১১.২৬.
১১৭.	Dr. Ananda	১১১.১৭.		২১১.২৭.
১১৮.	Farimal Barman	১১১.১৮.	Shyamaprosad De.	২১১.২৮.
১১৯.	SK. Fahimul Hossain	১১১.১৯.	Malalika Hata (masi)	২১১.২৯.
১১১০.	Dr. Ananda	১১১.২০.		৩০১.৩০.

নং / N

Proceedings of meeting dated 15.07.21

- The resolutions of meeting dated 29.03.21 were read and confirmed
- Principal informed the house that Rs 85160/- had been collected in total as 2nd time contribution from teachers for carrying out Covid'19 relief operations and he suggested that the amount might be used to purchase protein-rich food for localities of Khosbag and Mirzapur affected by Covid'19. The matter was discussed and resolved that the collected amount (Rs 85160/-) would be used to purchase protein-rich dry foods and the packed food articles would be distributed among the under-privileged section of dwellers of Khosbag and Mirzapur villages of Indas affected by Covid'19 pandemic
- Principal requested the HoDs to give updates on attainments of the respective departmental plans. HoDs briefed the house one-by-one on their departmental status over the curricular, co-curricular and extra-curricular activities. Next Mrs C Samanta, Asst Prof in Political Sc, sought clarification on what to do after the completion of syllabus and revisionary activities. The matters were discussed and resolved as follows:
 - Every department has been satisfactorily performing curricular activities (syllabus covering and conducting IAs) as per plan. However, the quantity and quality of both co-curricular and extra-curricular activities needed enhancement.
 - Every HoD was authorised to dissolve the departmental classes on his/her own discretion, duly judging the departmental ground reality.
- Mr U C Saha, IQAC Co-ordinator, reported that a webinar completed successfully 21.06.21 to celebrate the Yoga Day. The matter was further discussed and resolved that the proceedings of the Yoga webinar (in audio-visual form) would be added to the digital store of IQAC and might be posted on social media for attracting wider attention.
- Principal informed the cell that BKU's end Semester Examinations (both Theory and Practical) for even semesters of session 2020-21 would be held in online mode. He also intimated the house that as directed by the university, the students would have to collect the Theory question papers from the university's examination portal on the specific date and time and the students have to submit the answer scripts on the same day and within a specific time limit by email to dedicated email Ids. The said recipient email ids were to be created and maintained paper-wise by the departmental teachers. Principal also added that as per university directions the theory papers are to be mandatorily examined with question papers set by the university. However, for practical papers the colleges are also allowed to take the examination independently in order to safeguard the students' interest, in view of the local reality. The matter was discussed and resolved as follows:
 - Every department would create (or re-use if created earlier for the even semesters of session 2019-20) dedicated email ID for every paper of all even Semesters, specifically showing the college code (109), Subject Code, Course Code and Course ID in order. The said email Ids would have to be submitted to the principal 22.07.21.
 - The departments might take mock test to make the students aware of online examination and every department would have to run help desk to aid students in collecting/submitted question paper / answer scripts during the particular examination dates.
 - For every practical paper the concern department would set the question paper and conduct the examination accordingly.
- Mr U C Saha, Co-ordinator, IQAC, intimated the house that he had checked the promotional files of the following five teachers:
 - Dr T Ray (for Asst Prof Stage III to Associate Prof)
 - Mr U C Saha (for Asst Prof Stage III to Associate Prof)
 - Dr S Yasmin (for Asst Prof Stage II to Asst Prof Stage III)
 - Dr A Siddhanta (for Asst Prof Stage I to Asst Prof Stage II)
 - Dr S B Choudury (for Asst Prof Stage I to Asst Prof Stage II)

He also reported that all of the aforesaid five files were found at par with the desired format and satisfied the promotional criteria. Accordingly the files have been cleared from the IQAC Co-ordinator's desk and have been forwarded to the Principal.

7. Dr S Yasmin proposed the cell for considering forming the service book committee in order to provide better service to the substantial staffs.
The matter was discussed and resolved that the issue of formation of service book committee would be put before the TC.
8. Next Mr U C Saha, co-ordinator, IQAC, intimated that during the period Jan'21 - June'21 Faculty Induction Programme were completed by six teachers, namely, Dr A Mondal (28.01.21 - 24.02.21), Mr D Das (09.02.21 - 10.03.21), Dr A Siddhanta (01.02.21 - 08.03.21), Mr D Mali (09.02.21 - 10.03.21), Mrs S Das (01.03.21 - 27.03.21) and Dr P Barman (03.03.21 - 30.03.21); Refresher Courses were completed by two teachers, namely, Dr S B Choudhury (06.01.21 - 20.01.21) and Mrs A Mondal (16.03.21 - 30.03.21) whereas Dr M S Chakraborty completed 03 short term courses (09.01.21 - 13.01.21, 01.03.21 - 10.03.21 and 11.03.21 - 17.03.21).
The matter was discussed and resolved that the scanned copies of certificates showing completion of FIP by Mrs A Mondal, Mr D Das, Miss A Siddhanta, Mr D Mali, Mrs S Das and Dr P Barman; RC by Dr S B Choudhury and Mrs A Mondal and STCs by Dr M S Chakraborty would be digitally stored with IQAC and Sk A Ali would continue to look after the digital store.
9. Principal reported that as per BKU's instructions all classes of odd Semesters of session 2021-22 need to be started in online mode by the 1st week of September 2021 and he advised the departments to chalk out plans for semester-bound activities. He also requested the HoDs to regularly collect progress reports from the departmental teachers and submit him, in order to make the teaching/learning process more transparent. Dr M C Chakraborty, Asst Prof in Computer Sc, sought clarification on the mode of giving study materials and demonstrating experiments to the concerned students. The matters were discussed and resolved as follows:
 - i. Every HoD has to plan for semester-bound curricular plans under the guidance of TCS. Besides curricular activities, the departments must conduct some co-curricular (webinar etc) and extension activities (like Covid'19 awareness programs virtually in association with NSS Units). The departmental plans had to be submitted to the Principal by 30.07.21.
 - ii. Every teacher would submit monthly progress report for every assigned paper to the principal through his/her HoD once in every 30 days.
 - iii. Teachers would upload sufficient study materials to the college portal to meet students' needs
 - iv. For science subjects the experiments must be demonstrated by the teachers in Audio-Visual Mode using their in-house resources and instruments as far as possible
10. Mr U Saha, Co-ordinator, IQAC, told that for smoothly moving towards NAAC, some sub-committees need to be formed to manage and perform the task in a structured manner.
The matter was discussed and resolved as follows:
 - i. A 3-level hierarchical structure would be formed for NAAC Reporting: Advisory Committee, Core Committee and Executive Committee.
 - ii. The Advisory Committee would be formed with Principal, IQAC Co-ordinator and TCS.
 - iii. The Core Committee would consist of teachers having proficiency in English and Computation and TC would be requested to fix the names of the Core Committee members.
 - iv. The Executive Committee would cover the seven sub-committees, each dedicated to report some NAAC criteria exclusively.
11. Mr U Saha, Co-ordinator, IQAC, told that there is an immediate need to form different cells, clubs and committees to ensure better performance outcomes in various activities conducted by the college.
The matter was discussed and resolved that
 - i. Cells to support R & D work, Grievance Redressal, Institute - Industry Interaction, Women's counselling, Career guidance and PWD Assistance would be formed and TC would be requested to fix the names of members of each cell.
 - ii. Clubs for Fight against Superstition, Music, Dwellers' welfare and Folk Art would be formed and TC would be requested to fix the names of members of each club.
 - iii. Committees for Discipline, Campus cleaning, Canteen, Students' Aid, College Website, Internal Complaint, Staff Room Recreation, Yoga, ICT, Safe drinking water and Soft skill development would be formed and TC would be requested to fix the names of members of each committee.
12. No other matter was raised before the cell for discussion.

Principal/Chairman
Indus Mahavidyalaya
Indus, Barhura

NOTICE

All HoDs are requested to attend a meeting with IQAC, which is scheduled to be held virtually (through Google-meet platform) on 29.03.21 at 7 PM to discuss on the following agendas.

To read and confirm the resolutions of meeting dated 03.03.21

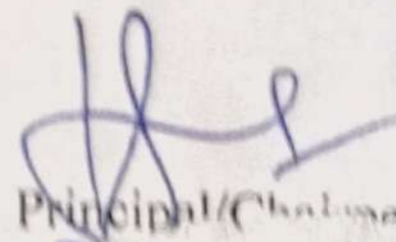
1. To read and confirm the resolutions dated 03.03.21
2. Particularizing Vision and Mission of the college
3. Contribution for Covid'19 relief operations
4. Departmental planning for BKU's even semesters of session 2020-21
5. Miscellaneous

TCS is also solemnly invited to attend the meeting. The Google-meet link will be posted to the group in due course.



Co-ordinator, IQAC

**Co-ordinator
IQAC
Indas Mahavidyalaya**



Principal/Chalwarson
**Principal
Indas Mahavidyalaya
Indas, Bankura**

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	HoDs/3/2021	NAME OF THE MEMBERS PRESENT	স্থান / Place	সময় / Time
তারিখ / Date	29.03.21		Virtual	7 PM
১। ১.		১১। 11. Kaushe Mahapatra	২১। 21.	
২। ২.	Uday Chandra Saha	১২। 12. Bibyajyoti Das	২২। 22.	
৩। ৩.	Sajita Saha	১৩। 13. Vikram Kumar Das	২৩। 23.	
৪। ৪.	Chaitali Samanta	১৪। 14. M. Rafiqul Amin	২৪। 24.	
৫। ৫.	Dr. Anand Kumar	১৫। 15. Akhila Ghosh	২৫। 25.	
৬। ৬.	Ana	১৬। 16. SK Hafizul Haque	২৬। 26.	
৭। ৭.	Parimal Barmine	১৭। 17.	২৭। 27.	
৮। ৮.	SK Jahurul Hossain	১৮। 18. SKYAMA POZAD DE.	২৮। 28.	
৯। ৯.	Bikmal	১৯। 19. Malavika Hata (Majhi)	২৯। 29.	
১০। ১০.		২০। 20.	৩০। 30.	

রেজল্যুশন / Resolutions Adopted

Proceedings of meeting dated 29.03.21

- The resolutions of meeting dated 03.03.21 were read and confirmed
- Dr R Bag, Principal, told that it is essential to particularize the vision and mission of the college to serve as the basis for its all-around developments. Dr M S Chakraborty, Asst Prof in Computer Sc, told that the vision and mission of the college would address the socio-cultural and economic background of the surroundings, while meeting the local needs.
The matter was discussed and resolved as follows:

The Vision of the college would be:
Enlightening Society through holistic education, while pursuing Excellence in Higher Education

Whereas the Mission of the college would be:

- Providing conducive learning environment for the students
- Improving overall academic performance of students
- Instilling discipline as a value among the students
- Developing students as competent and capable human resources
- Fulfilling commitments of rendering service to the society in order to make it get rid of caste, religion, gender and other forms of discrimination

- Next Mr U C Saha, Co-ordinator, IQAC, requested the members to consider contributing once again in fight against Covid'19 pandemic in view of its prolong continuation.

The matter was discussed and resolved that every staff would again donate his/her one day honorarium for Covid'19 relief operations and the collected amount would be used to purchase protein-rich dry foods for the under-privileged dwellers of Khosbag and Mirzapur village areas of Indas affected by Covid'19 pandemic.

- Principal reported that as per BKU's instructions all classes of even Semesters of session 2020-21 need to be started in online mode by the 1st week of May 2021 and he advised the departments to chalk out plans for semester-bound activities. He also requested the HoDs to regularly collect progress reports from the departmental teachers and submit him, in order to make the teaching/learning process more transparent. Dr M C Chakraborty, Asst Prof in Computer Sc, sought clarification on the mode of giving study materials and demonstrating experiments to the concerned students.

The matter was discussed and resolved as follows:

- Every HoD had to plan for semester-bound curricular plans under the guidance of TCS. Besides curricular activities, the departments must conduct some co-curricular (webinar etc) and extension activities (like Covid'19 awareness programs virtually in association with NSS Units). The departmental plans had to be submitted to the Principal by 10.04.21.
- Every teacher would submit monthly progress report for every assigned paper to the principal though his/her HoD once in every 30 days.
- Teachers would continue to upload more study materials to the college portal to meet students' needs
- For science subjects the experiments must be demonstrated by the teachers in Audio-Visual Mode using their in-house resources and instruments as far as possible

- No other issue was tabled for discussion


Principal/Chairperson
Indas Mahavidyalaya
Indas, Bankura

Ref. No. IM/IQAC/HoDs/2/2021

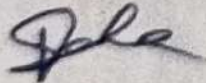
Date: 24.02.21

NOTICE

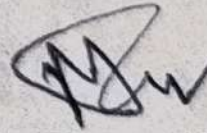
All HoDs are requested to attend a meeting with IQAC, which is scheduled to be held virtually (through Google-meet platform) on 03.03.21 at 7 PM to discuss on the following agenda:

1. To read and confirm the resolutions of meeting dated 18.01.21
2. Internal Assessment Policy
3. Attainments of departmental plans for BKU's odd semesters of session 2020-21
4. College's role in conducting odd semester examinations of BKU of session 2020-21
5. Miscellaneous

TCS is also solemnly invited to attend the meeting. The Google-met link will be posted to the group in due course.


Co-ordinator, IQAC

**Co-ordinator
IQAC
Indas Mahavidyalaya**


Teacher-in-Charge/Chairperson

**Teacher-in-Charge
Indas Mahavidyalaya
Indas, Bankura**

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No. HOD/2/2021
তারিখ / Date 03.03.2021

NAME OF THE MEMBERS PRESENT

স্থান / Place VIRTUAL
সময় / Time 7 PM

১১১.	১১১.১১.	Bibyanjoti Das	২১। 21.
১১২.	১১১.১২.	Vijayam Kumar Das	২২। 22.
১১৩.	১১১.১৩.	M. Rafiqul Amin	২৩। 23.
১১৪.	১১১.১৪.	Ahem Chen	২৪। 24.
১১৫.	১১১.১৫.	SK Hafizul Haque	২৫। 25.
১১৬.	১১১.১৬.		২৬। 26.
১১৭.	১১১.১৭.	SKYAMA PROSAD DE.	২৭। 27.
১১৮.	১১১.১৮.	Malabika Hati (Maji)	২৮। 28.
১১৯.	১১১.১৯.		২৯। 29.
১১১০.	১১১.২০.		৩০। 30.

Proceedings of meeting dated 03.03.21

- The Resolutions of meeting dated 18.01.21 were read and confirmed
- Mr U C Saha, Co-ordinator, IQAC, reported that although some departments have taken the 1st Internal Assessment Examination in virtual mode, a large number of students did not appear in the said examination. He added that some students had also intimated the concerned teachers on their difficulties in smoothly undergoing the IA Examination due to non having personal smart phone or dedicated internet connection or both. Next Dr M S Chakraborty, Asst Professor in Computer Sc, told that there is a need to ensure full transparency in evaluating the students for Internal Assessment Examination. The matter was further discussed and resolved that:
 - The concerned HoDs would study the case of every absentee independently (based on its own merit) and might arrange a supplementary examination. The said examination might be taken in MCQ, Assignment or even in Viva Voce mode, whatever the concerned department seems fit in order to safeguard the students' interest during the Covid'19 pandemic days.
 - The students who appeared in the original IA might also be allowed to sit in the supplementary IA to improve their scores and in such cases the best-of-two-examinations-scores would be treated as their IA marks.
 - In the case where IA Examination is to be conducted in viva voce mode, at least two subject teachers (except for Environmental Science department) would independently take the viva vice and their average marks would be treated as the IA marks obtained by the student in that examination.
 - A student would be declared ABSENT in the IA of a particular paper if and only if he/she did not appear in both of the original IA and its supplementary IA. The names of all such students would be posted by the concerned HoDs to the concerned W/A group as well as Indas Mahavidyalya's official group.
 - After evaluation the answer scripts of (Theoretical) IA Examination would be (virtually) demonstrated to the students after the routine-specific class hour, following advanced notifications by the concerned departments.
- TiC requested the HoDs to give updates on attainments of the respective departmental plans. HoDs briefed the house one-by-one on their departmental status over the curricular, co-curricular and extra-curricular activities. The matter was discussed and resolved that every department has been satisfactorily performing curricular activities (syllabus covering and conducting IAs) as per plan. However, co-curricular and extra-curricular activities need more attention.
- TiC informed the cell that as per University's instructions the end Semester Examinations (both Theory and Practical) for odd semesters of session 2020-21 would be held in online mode. He also reported that as directed by the university, the students would have to collect the Theory question papers from the unitrack portal as per examination routine and the students have to submit the answer scripts on the same day and within a specific time limit by email to dedicated email Ids. The said recipient email ids are to be created paper-wise by the departmental teachers of the colleges. TiC also added that for practical papers the colleges were also allowed to take the examination independently in order to safeguard the students' interest, in view of the local reality. The matter was discussed and resolved that
 - Every department would create dedicated email ID for every paper of all odd Semesters, specifically showing the college code (109), Subject Code, Course Code and Course ID in order. The said email Ids would have to be submitted to the principal 06.03.21.
 - For every practical paper the concern department would set the question paper and conduct the examination accordingly.
 - The departments might take mock test to make the students aware of online examination and every department would have to run help desk to aid students in collecting/submitted question paper / answer scripts during the particular examination dates.
- Next Chaitali Samanta, Asst Prof in Political Sc, sought clarification on what to do after the completion of syllabus and revisionary activities. The matter was discussed and resolved that every HoD might dissolve the departmental classes on his/her own discretion, duly judging the departmental ground reality.

Ref. No. IM/IQAC/NSS/1/2021

Date: 23.01.21

NOTICE

NSS Program Officers (Unit-I & II) are hereby requested to attend a virtual meeting with IQAC on 30.01.21 at 5 PM using Google-meet platform to transact over the following Agenda:

1. Reviewing NSS Activities of session 2020-21
2. Miscellaneous

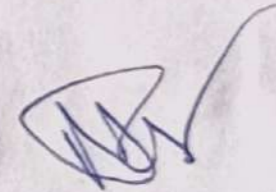
All members of IQAC are also requested to positively attend the meeting. The link will be posted in due course of time



Co-ordinator, IQAC

**Co-ordinator
IQAC**

Indas Mahavidyalaya



TiC/Chairperson
Teacher-in-Charge

**Indas Mahavidyalaya
Indas, Bankura**

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	NSS/1/2021
তারিখ / Date	30/01/2021

NAME OF THE MEMBERS PRESENT

স্থান / Place	Virtual
সময় / Time	5 PM

১। ১.	Uday Chand Saha	১১। 11.
২। ২.	Sofia Juman	১২। 12.
৩। ৩.	Chaitali Samanta	১৩। 13.
৪। ৪.	Sk Id Mohammd	১৪। 14.
৫। ৫.	Atanu Ghar	১৫। 15.
৬। ৬.	Shyama Prasad De.	১৬। 16.
৭। ৭.	Melalika Hati (Maji)	১৭। 17.
৮। ৮.		১৮। 18.
৯। ৯.		১৯। 19.
১০। ১০.		২০। 20.

২১। 21.
২২। 22.
২৩। 23.
২৪। 24.
২৫। 25.
২৬। 26.
২৭। 27.
২৮। 28.
২৯। 29.
৩০। 30.

নং / No. রেজল্যুশন / Resolutions Adopted

Proceedings of meeting dated 30.01.21

1. TiC told Sk Id Mohammad, Program Officer, NSS Unit-I and Mr Atanu Ghar, Program NSS Unit-II, to conduct more activities, including awareness programs on dealing with Covid'19, using the available virtual platforms. NSS Program Officers intimated that the NSS Units have not been getting funds from the university for quite a long time. So the NSS Units have become solely reliant on the college to get loan to run NSS activities.

The matter was discussed and resolved that

NSS Unit-I and NSS Unit-II would conduct their activities in virtual mode, focusing on Covid'19 awareness programs. The programs would be conducted using the in-house resources only in order to minimize the expenditure.

2. No other issue was tabled for discussion.

Teacher-in-Charge / Chairperson

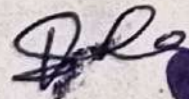
Teacher-in-Charge
Indus Mahavidyalaya
Indus Bankura

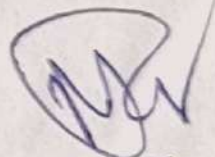
NOTICE

All HoDs are hereby requested to attend a virtual meeting (in Google-meet platform) with IQAC, which is scheduled to be held on 18.01.21 at 5 PM to discuss on the following agenda:

1. To read and confirm the resolutions of meeting dated 25.08.20
2. Students' feedbacks and teachers' views over online teaching/learning platforms and approaches
3. Webinars held during the period July'20 – Dec'20.
4. Higher Degrees awarded to and CAS supportive courses completed by the Teachers during July'20 – Dec'20
5. R & D Activities during the period Jan'20 – Dec'20
6. Miscellaneous

TCS is also cordially invited to attend the meeting. TCS is cordially invited to attend the meeting.


Co-ordinator, IQAC
Indas Mahavidyalaya


Teacher in Charge/Chairperson
Indas Mahavidyalaya
Indas, Bankura

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	H.O.Ps/1/2021
তারিখ / Date	18/01/21

NAME OF THE MEMBERS PRESENT

স্থান / Place	VIRTUAL
সময় / Time	5 PM

১১১.	Uday Chand Saha	১১১. 11.	Bidyajyoti Das	২১১. 21.
১১২.	Sofia Khan	১১২. 12.	Vikram Kumar Das	২১২. 22.
১১৩.	Chaitali Samanta	১১৩. 13.	M. Rafiqul Amin	২১৩. 23.
১১৪.	Sk Asad Ali	১১৪. 14.	Apurva Ch	২১৪. 24.
১১৫.	Parimal Barman	১১৫. 15.	SK Rafiqul Haque	২১৫. 25.
১১৬.	Sk Jahurul Haque	১১৬. 16.		২১৬. 26.
১১৭.	Bimal	১১৭. 17.	Shyama Prasad De.	২১৭. 27.
১১৮.	Kaushik Mahapatra	১১৮. 18.		২১৮. 28.
১১৯.		১১৯. 19.		২১৯. 29.
১২০.		১২০. 20.		৩০১. 30.

Proceedings of meeting dated 18.01.21

- The resolutions of meeting dated 25.08.20 were read and confirmed
- TiG reported that at par with BKU's instructions the Semester I classes have been started on 15.01.21 and he requested the teachers to do their best to ensure that the students can become comfortable with the online platforms. Mr U C Saha, Co-ordinator, IQAC, informed the house that even some students of humanities and social science courses sought for audio/video based classes for better interaction with the teachers, instead of live classes.
The matter was discussed and resolved that owing to manageable students' strengths, Semester I program classes in English, Political Science and Physical Education; Semester III program classes in History, English, Political Science and Physical Education; Semester V program classes in Philosophy, Sanskrit, History, English, Political Science and Physical Education might also be conducted in audio/video mode
- Mr U C Saha reported that during the period July'20 – Dec'20 department-wise webinars held as follows: Bengali = 02 (28.07.20 & 20.09.20), Philosophy = 01 (26.07.20), Botany = 01 (01.08.20), Chemistry = 01 (23.08.20), English = 01 (13.09.20), Mathematics = 01 (16.09.20), Computer Sc and Physics = 01 (28.08.20), Environmental Sc and Zoology = 01 (26.08.20)
The matter was discussed and resolved that the full proceedings all of 09 webinars held during July'20 – Dec'20 would be added to the digital store of IQAC
- Mr U C Saha, intimated that during the period July'20 – Dec'20 refresher courses were completed by three teachers, namely, Dr S Yasmin (08.09.20 – 21.09.20), Mr D Das (01.12.20 – 14.12.20) and Dr A Siddhanta (02.12.20 – 15.12.20); Mr U C Saha completed one short term course (08.07.20-12.07.20); Dr S B Choudhury completed an orientation program (28.07.20-17.08.20).
The matter was discussed and resolved that the scanned copies certificates showing RC completed by Dr S Yasmin, Mr D Das, Dr A Siddhanta; OP completed by Dr S Choudhury and STC completed by Mr U C Saha, would be added to the digital storage of IQAC under the supervision of Sk Asad Ali.
- Mr U C Saha also reported that during the period Jan'20 – Dec'20 total 08 papers published in UGC-approved/UGC-Care Journals (Dr S Yasmin = 01, Dr M S Chakraborty = 01, Sk A Ali = 01, Mrs A Mondal = 02, Mrs C Samanta = 01, Sk J Hossain = 01, Mr D Das = 01) and 04 articles published as book chapters (Dr A Siddhanta = 01, Mr U C Saha = 01, Mrs S Das = 01, Mr K Mahapatra = 01). In addition Dr M S Chakraborty published a single author book.
The matter was discussed in details and resolved that the scanned copies of all 13 publications done by the teachers during Jan'20 – Dec'20 would be added to the digital store, maintained by IQAC under the supervision of Sk A Ali. Every publication would be kept with full version, if being permissible under copyright laws.
- Next Dr M S Chakraborty, Asst Prof in Computer Sc, told that the online classes conducted independently through the college portal often found failed/deadlocked against low-bandwidth or fluctuating internet connection.
The matter was further discussed and resolved that the college website development firm might be requested to explore the possibility of tagging Google-meet links with the portal based classes for conducting hassle free online classes, even in case of low/fluctuating internet connection. IQAC co-ordinator was authorized to do the needful in that regard

Teacher-in-Charge/Coordinator

Teacher-in-Charge
Indus Mahavidyalaya
Indus, Bankura

Ref. No. IM/IQAC/HoDs/2/2020

Date: 18.08.20

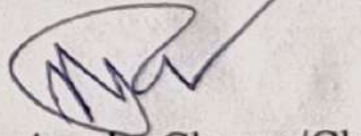
NOTICE

All HoDs are hereby requested to attend a virtual meeting (in Google-meet platform) with IQAC, which is scheduled to be held on 25.08.20 at 4.15 PM to discuss on the following agenda:

1. To read and confirm resolutions of meeting dated 04.05.20.
2. Departmental planning for BKU's odd semesters of session 2020-21
3. Higher Degrees awarded to and CAS supportive courses completed by the Teachers during Jan'2020 – June'2020
4. College's role in conducting BKU's End Semester VI Examination of session 2019-20 (Theory & Practical)
5. Miscellaneous

TCS is also cordially invited to attend the meeting. Meeting link will be posted in due course.


Co-ordinator, IQAC
Indas Mahavidyalaya


Teacher-in-Charge/Chairperson
Teacher-in-Charge
Indas Mahavidyalaya
Indas, Bankura

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	H.O.Ds/2/2020
তারিখ / Date	25.08.20

NAME OF THE MEMBERS PRESENT

স্থান / Place	VIRTUAL
সময় / Time	4.15 PM

১১১.	Uday Chand Saha	১১১.১১.	Dibyajyoti Das	২১। ২১.
১১২.	Sofia	১১২.১২.	Vikram Kumar Das	২২। ২২.
১১৩.	Charati Samanta	১১৩.১৩.	M. Rafiqul Amin	২৩। ২৩.
১১৪.	Sk Asad Ali	১১৪.১৪.	Ahmed	২৪। ২৪.
১১৫.	Parimal Barman	১১৫.১৫.	Sk Hafizul Hque	২৫। ২৫.
১১৬.	Sk Jahurul Haque	১১৬.১৬.	Anjan Sarkar	২৬। ২৬.
১১৭.	Bekmal	১১৭.১৭.	Malalika Hati (Maji)	২৭। ২৭.
১১৮.	Kaushik Mahapatra	১১৮.১৮.		২৮। ২৮.
১১৯.		১১৯.১৯.		২৯। ২৯.
১২০।		১২০। ২০.		৩০। ৩০.

Proceedings of meeting dated 25.08.20

- The resolutions of meeting dated 04.05.20 were read and confirmed.
- TiC reported that as per BKU's instructions the classes of Semester III & V of session 2020-21 need to be started in online mode by the 2nd week of September 2020, whereas the admission to Semester-I of session 2020-21 might be delayed due to the underlying Covid'19 situation. TiC advised the departments to chalk out plans for semester-bound activities. Dr M S Chakraborty, Asst Prof in Computer Sc, sought clarification on mode of providing text books and demonstrating experiments by the teachers for the concerned students over the virtual platforms. The matters were discussed and resolved as follows:
 - Every HoD has to plan for semester-bound curricular plans under the guidance of TCS. Besides curricular activities, the departments must conduct some co-curricular (webinar etc) and extension activities (like Covid'19 awareness programs virtually in association with NSS Units). The departmental plans have to be submitted to the TiC by 30.08.20
 - Teachers would upload sufficient study materials to the college portal to meet students' needs
 - For science subjects the experiments must be demonstrated by the teachers fully in Audio-Visual Mode using their in-house resources and instruments as far as possible
- Mr U C Saha, Co-ordinator, IQAC, reported Mrs A Mondal, Asst Prof. in Political Sc, have been awarded with PhD degree on 16.01.20 and Mr Dibyajyoti Das, Asst. Prof. in English, completed an Orientation Program (04.06.20 – 01.07.20).
The matter was discussed and resolved that scanned copies of certificates showing the PhD degree awarded to Mrs A Mondal and O/P completed by Mr D Das would be added to the digital store of IQAC and Sk Asad Ali, Asst Prof in History, would continue to look after the store.
- TiC informed the cell that BKU's end Semester VI Examination (both Theory and Practical) of session 2019-20 might be held in early October 2020 in online mode. He added that as directed by the university the students would have to collect the Theory question papers from the unitrack portal on the specific date and time and the students have to upload the answer scripts to the said portal on the same day and within a specific time limit. In addition the university advised the colleges act as intermediary and the college might collect the answer scripts from students through dedicated email ids and upload the said answer scripts to the said unitrack portal in order to aid the students to get rid of technical and infrastructural complexities during submission, if any.
Considering all-around situation and BKU's instructions the following resolutions were made:
 - Every department would create dedicated email ID for every paper of Semester VI, specifically showing the college code (109), Subject Code, Course Code and Course ID in order.
 - The said email Ids would have to be submitted to the TiC by 09.09.20.
- Dr M S Chakraborty told that following the transfer of Dr K Ghosh, Asst Prof in Mathematics, to some other college, one substantial teaching post in Mathematics is lying vacant and teaching quality of Mathematics departments might degrade owing to lacks of teaching staffs.
The matter was discussed and the TiC is requested to consider moving forward in order to filing the vacant post in Mathematics through the due process.

Teacher-in-Charge/Chairperson
Teacher-in-Charge
Indas Mahavidyalaya
Indas, Bankura

Ref. No. IM/IQAC/HoDs/1/2020

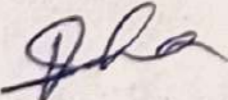
Date: 28.04.20

NOTICE

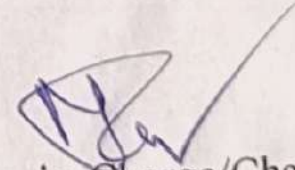
All HoDs are hereby requested to attend a meeting with IQAC which is scheduled to be held on 04.05.20 at 6 PM in online mode (through ZOOM app) to transact on the following agenda:

1. To read and confirm resolutions of meeting dated 30.12.19
2. Conducting online classes independently through the college portal
3. Reporting on Donation given to Hon'ble CM's Covid Relief Fund
4. Miscellaneous

TCS is solemnly invited to attend the meeting. The meeting code/link will be posted to the group in the due course.


Co-ordinator, IQAC

**Co-ordinator
IQAC
Indas Mahavidyalaya**


Teacher-in-Charge/Chairperson

**Teacher-in-Charge
Indas Mahavidyalaya
Indas, Bankura**

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	HODS/1/2020
তারিখ / Date	04/05/20

NAME OF THE MEMBERS PRESENT

স্থান / Place	VIRTUAL
সময় / Time	6 PM

১। ১. Uday Chand Saha	১১। ১১. Dibyansu Das	২১। ২১. Swyamkanta Subrahara
২। ২. Sabin Kumar	১২। ১২. Vikram Kumar DAS	২২। ২২. Ipsachandharra
৩। ৩. Chaitali Samanta	১৩। ১৩. M. Rabimul Amin	২৩। ২৩.
৪। ৪. SK Anjan	১৪। ১৪. Anjan Sarkar	২৪। ২৪.
৫। ৫. Parimal Barmam	১৫। ১৫. SA Bipul Bhowmik	২৫। ২৫.
৬। ৬. SK Jahurul Hossain	১৬। ১৬. Malabika Hati (Masi)	২৬। ২৬.
৭। ৭. Anjan Sarkar	১৭। ১৭. Anjan Sarkar	২৭। ২৭.
৮। ৮. Chiranjit Chandra	১৮। ১৮. Chiranjit Chandra	২৮। ২৮.
৯। ৯. Saikat Mondal	১৯। ১৯. Saikat Mondal	২৯। ২৯.
১০। ১০. Sahya Sadhan Saha	২০। ২০. Sahya Sadhan Saha	৩০। ৩০.

নং / No. রেজল্যুশন / Resolutions Adopted

Proceedings of the meeting dated 04.05.20

- The resolutions of meeting dated 02.01.20 were read and confirmed
- Mr U C Saha, Co-ordinator, IQAC, reported that the college portal www.admissionindasmahavidyalaya.in has been successfully upgraded to allow online classes in standalone mode where either the students can only listen the teacher (through live mode) or teacher/students can also interact (through audio-only communication or even with both audio-video communication). Dr M S Chakraborty, Asst Prof in Computer Sc, told that while taking online classes any deviation from the routine might cause conflict between classes for a student. The matter was discussed and resolved as follows:
 - The classes through the portal www.admissionindasmahavidyalaya.in should be taken at par with the existing class routine. However, in case of having network problem during some period supplementary classes may be taken in mutually agreed alternative day and time.
 - The classes for courses/subjects with large number of students (Programs in Literature and Social Sciences) would be taken in live mode. On the other hand, the classes for subjects with smaller number of students (All Hons as well as Programs in Pure and Bio Sciences) would have to be taken in interactive mode. However, for the latter category of courses/subjects in case of facing poor bandwidth connection, the concerned teachers might convert the class from audio-video mode to purely audio mode to keep the class going on.
- Mr U C Saha, Co-ordinator, IQAC, reported that he had collected Rs 60700/- in total from the staffs as contribution for Covid'19 relief operations and he already deposited the amount to the Covid'19 relief fund of Hon'ble Chief Minister, WB, using his own net banking facility, maintaining the social distancing norms.
- No other issue was tabled for discussion.

Teacher-in-Charge/Chairperson
 Teacher-in-charge
 INDAS MAHAVIDYALAYA

Ref. No. IM/IQAC/Misc/1/2020

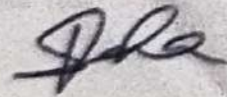
Date: 24.03.20

NOTICE

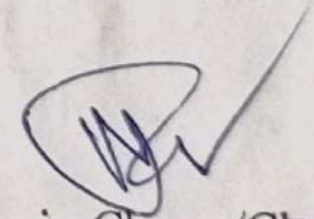
All staffs are hereby requested to attend a meeting with IQAC which is scheduled to be held on 01.04.20 at 5 PM in online mode (through ZOOM app) to brainstorm over the following agenda:

1. Conducting online teaching/learning activities in the pretext of Covid'19 pandemic and lock-down situation
2. Contribution for Covid'19 relief operations
3. Miscellaneous

The meeting code/link will be posted to the group in the due course of time. TCS is also solemnly invited to attend the meeting.



Co-ordinator, IQAC
Co-ordinator
IQAC
Indas Mahavidyalaya



Teacher-in-Charge/Chairperson
Indas Mahavidyalaya
Indas, Bankura

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	Misc/3/2020
তারিখ / Date	01/04/20

NAME OF THE MEMBERS PRESENT

স্থান / Place	VIRTUAL
সময় / Time	5 PM

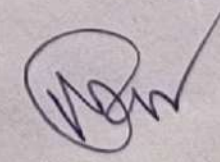
১। ১. Uday Chand Saha	১১। 11. Kaushik Mahapatra	২১। 21. Mallika Karmakar
২। ২. Sofia Jahan	১২। 12. Bibhansu Das	২২। 22. Moumita Pal Basu
৩। ৩. Chaitali Sanata	১৩। 13. Vikram Kumar Das	২৩। 23.
৪। ৪. SK Saha	১৪। 14. M. Rabiqul Amin	২৪। 24.
৫। ৫. Parimal Barman	১৫। 15. Aatreyi Siddhanta	২৫। 25.
৬। ৬. Anindita Mondal	১৬। 16. Jaydev Barman	২৬। 26.
৭। ৭. SK Jahurul Hossain	১৭। 17. Saugita Das	২৭। 27.
৮। ৮. SK Saha	১৮। 18. Atreyi	২৮। 28.
৯। ৯. SK Saha	১৯। 19. SK Hafizul Haque	২৯। 29.
১০। ১০. SK Saha	২০। 20. Malalika Hati (Maji)	৩০। 30.

নং / No.

রেজল্যুশন / Resolutions Adopted

Proceedings of the meeting dated 01.04.20

1. TiC told that in the pretext of pandemic and lockdown there is no option but to teach the students virtually. He also told that as teaching/learning through virtual classes is mostly a newer concept, adaptation of some technique as well as continuous brainstorming over the issue, are both essential. The matters were further discussed and resolved as follows:
The institute might consider upgrading www.admissionindasmahavidyalaya.in portal to support online classes. However, in the meantime, teachers would take online classes through zoom app or Google-meet depending on the students' strength and obviously conforming the existing class routine as far as possible and would upload class notes to the college portal in order to address the incomplete part of the syllabus since 16.03.20.
2. Mr U C Saha, Co-ordinator, IQAC, told that the Covid'19 situation is becoming worse day by day and requested all staffs to contribute for Covid'19 relief operations.
The matter was discussed and resolved that every staff (full-time teaching and non-teaching staffs as well as SACTs) would donate his/her one day remuneration for the Covid'19 relief operations and the aggregated amount would be deposited to the Covid'19 relief fund of Hon'ble Chief Minister, WB. Mr U C Saha, Co-ordinator, IQAC, would do the needful in this regard.
3. No other issue was raised for discussion.


Teacher-in-Charge/Chairperson
Teacher-in-Charge
Indas Mahavidyalaya
Indas, Bankura

Ref. No. IM/IQAC/HoDs/3/2019

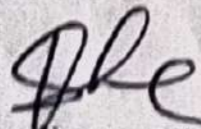
Date: 20.12.19

NOTICE

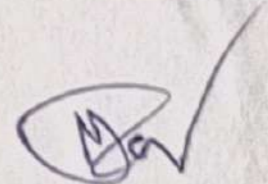
All HoDs are requested to attend a meeting with IQAC, which is scheduled to be held virtually over the ZOOM app on 02.01.20 at 5 PM in RN 201 to discuss on the following agenda:

1. To read and confirm the resolutions of meeting dated 02.07.19
2. Attainments of departmental plans for BKU's odd semesters of session 2019-20
3. Departmental planning for BKU's even semesters of session 2019-20
4. Higher Degrees awarded to and CAS supportive courses completed by the Teachers during July'2019 – Dec'2019
5. R & D Activities conducted during the period Jan'19 – Dec'19.
6. Miscellaneous

TCS is also invited to attend the meeting. The meeting code will be posted in due course.


Co-ordinator, IQAC

Co-ordinator
IQAC
Indas Mahavidyalaya


Teacher-in-Charge/Chairperson
Teacher-in-charge
INDAS MAHAVIDYALAYA

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	HOD/3/2019
তারিখ / Date	02.01.2020

NAME OF THE MEMBERS PRESENT

স্থান / Place	R.N.R. 201
সময় / Time	5 PM

১১১.	M. Anwar	১১১ 11.	Vikram Kumar Das	২১১ 21.
১১২.	Uday Chand Saha	১১২ 12.	M. Rafiqul Amin	২১২ 22.
১১৩.	Sofia Yamin	১১৩ 13.	Anjan Sarkar	২১৩ 23.
১১৪.	M. Anwar	১১৪ 14.	Malalika Hati (Maji)	২১৪ 24.
১১৫.	Chaitali Samanta	১১৫ 15.		২১৫ 25.
১১৬.	Sk Asad Ali	১১৬ 16.		২১৬ 26.
১১৭.	Sk Jahurul Hossain	১১৭ 17.		২১৭ 27.
১১৮.	Sk Jahurul Hossain	১১৮ 18.		২১৮ 28.
১১৯.	Kaushik Mahapatra	১১৯ 19.		২১৯ 29.
১২০.	Dibyajyoti Das	১২০ 20.		৩০১ 30.

নং / No. রেজল্যুশন / Resolutions Adopted

Proceedings of meeting dated 02.01.20

- The resolutions of meeting dated 02.07.19 were read and confirmed
- TiC requested the HoDs to give updates on attainments of the respective departmental plans for odd semesters. HoDs briefed the house one-by-one on their departmental status over the curricular, co-curricular and extra-curricular activities.
The matter was further discussed and resolved that every department have been satisfactorily performed curricular activities (syllabus covering and conducting IAs) as per plan. However, quantity and quality of co-curricular and extra-curricular activities might have to be enhanced.
- The TiC told that the classes for Even Semesters of session 2019-20 are expected to commence by End January' 2020 and he advised the departments to chalk out plans for semester-bound activities. Dr S Yasmin, Asst. Prof. in Physics, told that some departments might need newer instruments/equipments and books to serve the students in a better manner.

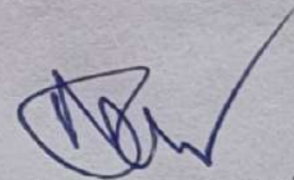
The matter was discussed and resolved that:

- Every HoD has to plan for semester-bound curricular plans under the guidance of TCS. Besides curricular activities, the departments might conduct some co-curricular (seminar etc) and extension activities (like beyond-the-campus social work jointly with NSS Units). The departmental plans had to be submitted to the TiC by 10.01.20.
 - Every HoD must submit book requisition to the library-in-charge by 10.01.20
 - Every HoD must submit requisition for instruments/equipments to the TiC by 10.01.20
- Mr U C Saha, Co-ordinator, IQAC, reported that during the period July'19 – Dec'19 Mr Madhu Sudan Chakraborty, Asst. Prof. in Computer Sc, has got PhD degree (awarded on 27.12.19); Mr Dibyajyoti Das, Asst. Prof. in English, completed a Refresher Course (01.10.19 – 31.12.19) and Mr Uday Chand Saha, Asst Prof in Chemistry as well as Mrs Chaitali Samanta, Asst Prof in Political Sc, both completed short term courses during the same period 19.09.19 – 25.09.19.
The matter was further discussed and resolved that scanned copies of certificates of PhD awarded to Mr Madhu Sudan Chakraborty; RC completed by Mr Dibyajyoti Das and STC completed by both of Mr Uday Chand Saha and Mrs Chaitali Samanta would be digitally stored with IQAC and Sk Asad Ali, Asst Prof in History, would maintain the store.

5. Mr U C Saha Co-ordinator, IQAC, also informed the house that during the period Jan'19-Dec'19 totally 4 papers published in UGC-approved/care journals (Mr T Ray = 2, Mr M S Chakraborty = 2, Sk J Hossain = 1) and totally 10 articles published as book chapters (Mr T Ray = 3, Mr P Barman = 1, Mrs C Samanta = 3, Mr K Mahapatra = 1, Sk A Ali = 1, Mrs A Mondal = 1). In addition Mr T Ray published a single author book.

All issues were discussed and resolved that scanned copies of all 15 publications occurred during the period Jan'19 – Dec'19, would be added to the digital store maintained by IQAC and in full version, if being permissible under the copyright laws.

6. Next Mrs Chaitali Samanta, Asst Prof in Political Sc, sought clarification on what to do after the completion of syllabus and revisionary activities. The matter was discussed and every HoD is authorised to dissolve the departmental classes on his/her own discretion, duly judging the departmental ground reality.



Teacher-in-Charge/Chairperson

Teacher-in-Charge
Indas Mahavidyalaya
Indas, Bankura

Ref. No. IM/IQAC/NSS/1/2019

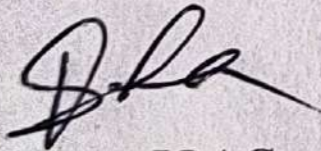
Date: 24.08.19

NOTICE

Program Officers of NSS Unit-I and NSS Unit II are hereby requested to meet IQAC on 28.08.19 at 3.15 PM in RN 201 to transact over the following Agendas:

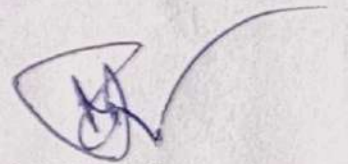
1. To read and confirm resolutions of meeting dated 21.08.18.
2. Reviewing NSS Activities of session 2019-20
3. Miscellaneous

All members of IQAC are also requested to positively attend the meeting.



Co-ordinator, IQAC

Co-ordinator
IQAC
Indas Mahavidyalaya



TiC/Chairperson
Teacher-in-charge
INDAS MAHAVIDYALAYA

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	NSS/1/2019
তারিখ / Date	28/08/2019

NAME OF THE MEMBERS PRESENT

স্থান / Place	Rm, 201
সময় / Time	3.15 PM

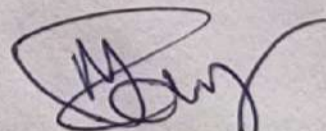
১। ১।	Uday Chand Saha	১১। ১১.
২। ২।	Sofia Yunus	১২। ১২.
৩। ৩।	Chaitali Samanta	১৩। ১৩.
৪। ৪।	Sk Id Mohammad	১৪। ১৪.
৫। ৫।	Atanu Ghar	১৫। ১৫.
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নং / No. রেজল্যুশন / Resolutions Adopted

Proceedings of meeting dated 28.08.19

- The resolutions of meeting dated 21.08.18 were read and confirmed.
- Sk Id Mohammad, Program Officer, NSS Unit-I and Mr Atanu Ghar, Program Officers, NSS Unit-II, reported that the NSS Units have not been getting the funds from the university for quite a long time. So the NSS Units have become solely reliant on the college to get loan to run different activities. The matter was discussed and resolved as follows:
TiC would place a proposal before GB to consider sanctioning loan to the NSS Units to keep the NSS activities smoothly running.
- No other issue was tabled for discussion.


Teacher-in-Charge/Chairperson
Teacher-in-charge
INDAS MAHAVIDYALAYA

Ref. No. IM/IQAC/HoDs/2/2019

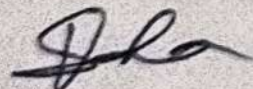
Date: 21.06.19

NOTICE


All HoDs are requested to attend a meeting with IQAC, which is scheduled to be held on 02.07.19 at 3.30 PM in RN 201 to discuss on the following agenda:

1. To read and confirm the resolutions of meeting dated 11.01.19
2. Adapting NAAC norms for recording departmental activities
3. Attainments of departmental plans for BKU's semester II & IV of session 2018-19
4. Higher Degrees awarded to and CAS supportive courses completed by the Teachers during Jan'2019 – June'2019
5. Departmental planning for BKU's odd semesters of session 2019-20
6. Miscellaneous

TCS is also cordially invited to attend the meeting.


Co-ordinator, IQAC

Co-ordinator
IQAC
Indas Mahavidyalaya


Teacher-in-Charge/Chairperson
Teacher-in-Charge
Indas Mahavidyalaya
Indas, Bankura

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

NAME OF THE MEMBERS PRESENT

মিটিং নং / Meeting No.	H-05/2/2019
তারিখ / Date	02/07/19

স্থান / Place	Rm/201
সময় / Time	3.30 PM

১। ১। ১।	১১। ১১.	Somen Dey	২১। ২১.
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৩। ১। ১।	১৩। ১৩.	Sk Hafizul Haque	২৩। ২৩.
৪। ১। ১।	১৪। ১৪.	Malalika Hata (Mazi)	২৪। ২৪.
৫। ১। ১।	১৫। ১৫.	Anjan Sarkar	২৫। ২৫.
৬। ১। ১।	১৬। ১৬.		২৬। ২৬.
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রেজল্যুশন / Resolutions Adopted

Proceedings of meeting dated 02.07.19

- The resolutions of meeting dated 11.01.19 were read and confirmed.
- Mr U C Saha, Co-ordinator, IQAC, provided the current NAAC manual and standard operating procedure (SoP) booklet to every member. He requested the HoDs to maintain and process the departmental activities in NAAC-compliant form to support the college in moving smoothly towards NAAC accreditation. The matter was discussed and resolved as follows:
Every department would conduct, record and maintain its (curricular, co-curricular and extra-curricular) activities in NAAC-compliant form with an immediate effect, following the standard operating procedure (SoP) prescribed by NAAC.
- TiC informed the cell that BKU's semester II and IV of session 2018-19 had been commenced on time, following approved departmental plans. He also reported that the requisite books and instruments have been purchased and made available to the concerned students, teachers and departments. Then TiC requested the HoDs to give updates on attainments of the respective departmental plans. HoDs briefed the house one-by-one on their departmental status over the curricular, co-curricular and extra-curricular activities.
The matter was further discussed and resolved that every department had been satisfactorily performed curricular activities (syllabus covering and conducting IAs) as per plan. However, the quantity and quality of co-curricular and extra-curricular activities might have to be enhanced.
- Mr U C Saha, Co-ordinator, IQAC, also reported that during the period Jan'19 - June'19 Dr Tapas Ray and Mr Sabinay Mondal, both Asst Prof in Bengali, completed refresher courses, both during the period 02.01.19 - 22.01.19.
The matter was further discussed and resolved that the scanned copies of RC completion certificates of Dr Tapas Ray and Mr Sabinay Mondal would be digitally stored with IQAC and the store would be taken care by Sk Asad Ali, Asst Prof in History.
- The TiC told that the classes of Semester III & V of session 2019-20 are expected to commence by Mid July 2019, whereas admission for Semester-I is going on with good number of applicants. TiC advised the departments to chalk out plans for semester-bound activities. Mr M S Chakraborty, Asst Prof in Computer Sc, told that some departments might need newer instruments/equipments and books to serve the students in a better manner. The matters were discussed and resolved as follows:
 - Every HoD has to plan for semester-bound curricular plans under the guidance of TCS. Besides curricular activities, the departments might conduct some co-curricular (seminar etc) and extension activities (like beyond-the-campus social work jointly with NSS Units). The departmental plans have to be submitted to the TiC by 09.07.19.
 - Every HoD must submit book requisition to the library-in-charge by 09.07.19
 - Every HoD must submit requisition for instruments/equipments to the TiC by 09.07.19.

6. Next Md R Amin, Asst Prof in Zoology, sought clarification on what to do after the completion of syllabus and revisionary activities of Semester-II and IV. Dr Parimal Barman, TCS, told that Miss Piyali Das, Asst Prof in Philosophy, had left the college in Mid February 2019 to join elsewhere by means of transfer and subsequently Philosophy department has been running by one (SACT) teacher only, seriously affecting the teaching/learning activities. The matters were discussed and resolved as follows:

- (a) Every HoD might dissolve the departmental classes on his/her own discretion, duly judging the departmental ground reality.
- (b) The vacant teaching post in Philosophy needs to be filled up as early as possible and the matter would be placed before the GB for kind consideration and necessary actions from its end.

Teacher-in-Charge/Chairperson

Teacher-in-Charge
Indas Mahavidyalaya
Indas, Bankura

Ref. No. IM/IQAC/HoDs/1/2019

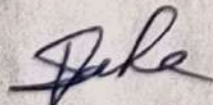
Date: 04.01.2019

NOTICE

All HoDs are requested to attend a meeting with IQAC, which is scheduled to be held on 11.01.19 at 3.30 PM in RN 201 to discuss on the following agenda:

1. To read and confirm the resolutions of meeting dated 29.06.18
2. Attainments of departmental plans for BKU's semester I & III and BU's Part-III of session 2018-19
3. Higher Degrees awarded to and CAS supportive courses completed by the Teachers during July'2018 – Dec'2018
4. R & D Activities by the teachers during Jan'18 – Dec'18
5. Departmental planning for BKU's semester II & IV classes of session 2018-19
6. Department-wise requirements for books and equipment/instruments for BKU's semester II & IV of session 2018-19
7. Towards formation of NAAC committee
8. Miscellaneous

TCS is also invited to attend the meeting.

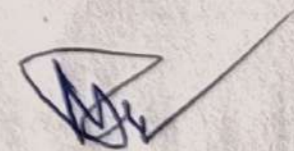


Co-ordinator, IQAC

Co-ordinates

IQAC

Indas Mahavidyalaya



Teacher-in-Charge/Chairperson

Teacher-in-Charge

Indas Mahavidyalaya

Indas, Bankura

মিটিং রেজল্যুশন বই MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	HoD/ 1/ 2019
তারিখ / Date	11.01.2019

NAME OF THE MEMBERS PRESENT

স্থান / Place	Rm, 201
সময় / Time	3:30 PM

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নং / No. রেজল্যুশন / Resolutions Adopted

Proceedings of meeting dated 11.01.19

1. The resolutions of meeting dated 29.06.18 were read and confirmed.
2. TiC informed the cell that BKU's semester I & III and BU's Part-III of session 2018-19 had been commenced on time, following approved departmental plans. He also reported that the requisite books and instruments have been purchased and made available to the concerned students, teachers and departments. In addition the committees on magazine, culture, class monitoring, library and anti-ragging have been formed.

Then TiC requested the HoDs to give updates on attainments of the respective departmental plans. HoDs briefed the house one-by-one on their departmental status over the curricular, co-curricular and extra-curricular activities.

The matter was further discussed and resolved that every department has been satisfactorily performing curricular activities (syllabus covering and conducting IAs) as per plan. However, the number and quality of co-curricular and extra-curricular activities might have to be enhanced.

3. Mr U C Saha, Co-ordinator, IQAC, reported that during the period July'18 - Dec'18 one teacher awarded Ph.D. Degree: Safia Yasmin, Asst. Prof. in Physics (award date 15.11.18). He also added that during the aforesaid period Mr Madhu Sudan Chakraborty, Asst. Prof. in Computer Sc., completed a Refresher Course (08.06.18 - 28.06.18) and Dr Tapas Ray, Asst Prof in Bengali, completed a Short Term Course (30.10.18 - 05.11.18).

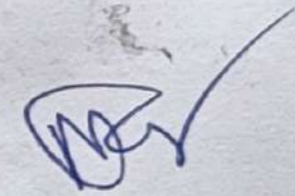
The matter was further discussed and resolved that scanned copies of certificates showing the PhD award of Safia Yasmin; RC completed by Mr Madhu Sudan Chakraborty and STC completed by Dr Tapas Ray would be digitally stored with IQAC and Sk Asad Ali, Asst Prof in History, would maintain the store.

4. Mr U C Saha, Co-ordinator, IQAC, also informed the house that during the period Jan'18 - Dec'18 totally 8 papers published in UGC-approved journals (Mr U C Saha = 3, Sk A Ali = 2, Mr M S Chakraborty = 1, Md R Amin = 1, Mr J Barman = 1) and totally 3 articles published as book chapters (Mr M S Chakraborty = 2, Miss A Siddhanta = 1).

The matter was further discussed and resolved that the scanned copies of all 11 articles published in Jan'18 - Dec'18 would also be added to the digital store of IQAC and in full version, if permissible under the copyright laws.

5. The TiC told that the classes for Semester II & IV of session 2018-19 are expected to be started around early February' 2019 and he advised the departments to chalk out plans for semester-bound activities. The matter was discussed and resolved that every HoD has to plan for semester-bound curricular plans under the guidance of TCS. Besides curricular activities, the departments might conduct some co-curricular (seminar etc) and extension activities (like beyond-of-campus social work jointly with NSS Units). The departmental plans have to be submitted to the TiC by 19.01.19.

6. Safia Yasmin, Asst. Prof. in Physics, told that some departments might need newer instruments/equipments and books to serve the students in a better manner. The matter was discussed and resolved that:
- Every HoD must submit book requisition to the library-in-charge by 19.01.19
 - Every HoD must submit requisition for instruments/equipments to the TiC by 19.01.19
7. Next Mr U C Saha, Co-ordinator, IQAC, told that as the college getting older for betterment of its students and staffs evaluation by NAAC has become an important issue. The matter was discussed and resolved as follows:
- The NAAC committee would be formed with all HoDs and also including Dr S B Chowdhury, Asst. Prof. in Chemistry, Mr. J. Burman, Asst. Prof. in Physics, Dr P Barman, Asst. Prof. in Bengali and Mrs S Das, Asst. Prof in English.
8. Mr M S Chakraborty, Asst Prof in Computer Sc, sought clarification on what to do after the completion of syllabus and revisionary activities for BKU's semester I & III and BU's Part-III of session 2018-19. The matter was discussed and every HoD is authorised to dissolve the departmental classes on his/her own discretion, duly judging the departmental ground reality.



Teacher-in-Charge/Chairperson

Teacher-in-Charge
Indas Mahavidyalaya
Indas, Bankura

Ref. No. IM/IQAC/NSS/1/2018

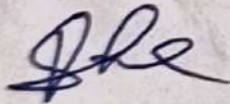
Date: 16.08.18

NOTICE

NSS Program Officers (Unit-I & II) are hereby requested to meet IQAC on 21.08.18 at 3.30 PM in RN 201 to transact over the following Agenda:

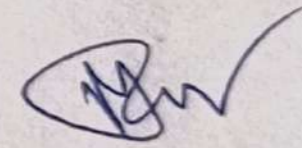
1. To read and confirm the resolutions of meeting dated 05.08.17
2. Reviewing NSS Activities of session 2018-19
3. Miscellaneous

All members of IQAC are also requested to positively attend the meeting.



Co-ordinator, IQAC

Co-ordinator
IQAC
Indas Mahavidyalaya



TiC/Chairperson

Teacher-in-Charge
Indas Mahavidyalaya
Indas, Bankura

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	NSS/1/2018
তারিখ / Date	21.08.18

NAME OF THE MEMBERS PRESENT

স্থান / Place	R.N. 201
সময় / Time	3.30 PM

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২। ২। ২।	১২। ১২.
৩। ৩। ৩।	১৩। ১৩.
৪। ৪। ৪।	১৪। ১৪.
৫। ৫। ৫।	১৫। ১৫.
৬। ৬। ৬।	১৬। ১৬.
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৮। ৮। ৮।	১৮। ১৮.
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নং / No.

রেজল্যুশন / Resolutions Adopted

Proceedings of meeting dated 21.08.18

- The resolutions of meeting dated 05.08.17 were read and confirmed
- Sk Id Mohammad, Program Officer, NSS Unit-I and Mr Atanu Ghar Program Officer, NSS Unit-II, reported that the NSS Units have not been getting funds from the university for quite a long time and so it has become difficult to continue with NSS activities smoothly. The matter was discussed and resolved that TiC would place a proposal before GB to consider sanctioning loan to both of NSS Unit I and NSS Unit II to keep the NSS activities going on.
- No other issue was tabled for discussion.

Teacher-in-Charge/Chairperson

Teacher-in-Charge
Indas Mahavidyalaya
Indas, Bankura

Ref. No. IM/IQAC/HoDs/3/2018


Date: 22.06.18

NOTICE

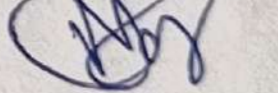
All HoDs are requested to attend a meeting with IQAC, which is scheduled to be held on 29.06.18 at 3 PM in RN 201 to discuss on the following agenda:

1. To read and confirm the resolutions of meeting dated 24.04.18
2. Departmental planning for BKU's semester I & III and BU's Part III of session 2018-19
3. Towards formation of committees to manage curricular, co-curricular and extra-curricular activities
4. Department-wise book requirements for BKU's semester I & III and BU's Part-III of session 2018-19
5. Department-wise requirements for equipment/instruments for BKU's semester I & III and BU's Part-III of session 2018-19
6. Miscellaneous

TCS is also solemnly invited to attend the meeting.


Co-ordinator, IQAC

**Co-ordinator
IQAC
Indas Mahavidyalaya**


Teacher-in-Charge
**Teacher-in-Charge
Indas Mahavidyalaya
Indas, Bankura**

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	HoDs/3/2018	NAME OF THE MEMBERS PRESENT	স্থান / Place	R. No. 201
তারিখ / Date	29.06.18		সময় / Time	3 PM
১। ১.	১১। ১১.	Malalika Hata (Mazji)	২১। ২১.	
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নং / No.

রেজল্যুশন / Resolutions Adopted

Proceedings of meeting dated 29.06.18

- The resolutions of meeting dated 24.04.18 were read and confirmed
- The TiC reported that as per concerned authorities' instructions the classes of BKU's Semester I & III and BU's Part-III of session 2018-19 need to be started around mid July' 2018 and he advised the departments to chalk out plans for conducting semester-bound activities. The matter was discussed and resolved that every HoD has to plan for semester-bound curricular plans under the guidance of TCS. Besides curricular activities, the departments might conduct some co-curricular (seminar etc) and extension activities (like beyond-the-campus social work jointly with NSS Units). The departmental plans have to be submitted to the TiC by 09.07.18.
- Mr U C Saha, Co-ordinator, IQAC, told that for betterment in academic environment as well as co-curricular and extra-curricular activities some committees need to be formed. The matter was discussed and resolved that the committees for magazine, culture, class monitoring, library and anti-ragging might have to be formed.
The TiC and TCS were requested to do the needful in this regard.
- Mrs C Samanta Asst Prof in Political Sc, told that some departments might need newer books to serve the students in a better manner. The matter was discussed and resolved that every HoD must submit book requisition to the library-in-charge by 09.07.18
- Mr M S Chakraborty Asst Prof in Computer Sc, told that some departments might need newer instruments/equipments to serve the students in a better manner. The matter was discussed and resolved that every HoD must submit requisition for instruments/equipments to the TiC by 09.07.18
- Mr U C Saha, Coordinator, IQAC, requested the cell to consider preparing more generalized and well-defined policy for internal assessment. The matter was discussed and resolved as follows:
 - Apart from one mandatory internal assessment examination the departments might conduct more examination(s), subject to departmental progress in teaching-learning and without tempering with the lesson plans, if possible.
 - Departments might conduct internal assessment (s) in their preferred mode: MCQ, Assignment, Project Work or in any other recordable form.
 - Concern teachers would have to communicate the evaluation reports to the related students group and discuss the scope of further improvement with each and every student. If any students found dissatisfied with his/her evaluation by a particular teacher, the concerned HoD might conduct an alternative evaluation of the student by another teacher.
 - Absentees' lists are to be published/posted in departmental notice board and concerned web groups too.

NO OTHER MATTER WAS TABLED BEFORE THE CELL FOR DISCUSSION.

Teacher-in-Charge/Chairperson
Teacher-in-charge
Indas Mahavidyalaya
Indas, Bankura